

TO

Subject: **Providing Security Guards Round the clock at AIIMS type Hospital at Tatibandh Raipur site (65 acres) (Chhatishgarh)**

Sir,

On behalf of Ministry of health & Family Welfare, Nirman Bhawan, New Delhi, HSCC(India),Ltd. intends to invite sealed Tender for Round the clock Security arrangement at the Site of **AIIMS type Hospital at Tatibandh Raipur site (65 acres) (Chhatishgarh)** from the reputed Security Contractors/ Agencies for Providing Security Services at the places as detailed below:

<u>Location</u>	<u>EMD</u>	<u>Pre-qualification Criteria</u>
<p>Tatibandh Raipur site (65 acres) (Chhatishgarh)</p> <p>Estimated cost – 06.00 lakhs annually</p>	<p>Rs.5000=00 in the form of Demand Draft in Favor of HSCC(I) Ltd. Payable at Noida</p>	<p>- Average Annual Turn over during last three financial year shall be Rs. 1.80 lakhs.</p> <p>- The agency must have done one similar works of Rs. 4.8 lakhs or Two similar works of Rs. 3.0 lakhs or three similar works of Rs. 2.4 lakhs each against single tender during the last 7 years in Govt Deptt. / Semi Govt.Deptt. / PSU/ Autonomous bodies/reputed private institutions.</p> <p>The Contractor should have following registration:</p> <ol style="list-style-type: none"> 1. E.P.F 2. E.S.I 3. Service Tax

Tender Document will be issued at a cost of RS. 500/- (Rs. Five hundred) Non refundable.

Date of issue of Tender Documents is available upto 16th November 2007 till 14 :00 hrs. The offer shall be submitted in sealed covers clearly marked on the top of the envelope
“Providing Security Guards Round the clock at AIIMS type Hospital at Tatibandh Raipur site (65 acres) (Chhatishgarh)



ENVELOPE MARKED NO.1

Shall contain an earnest money of Rs.5000/- in the form of demand draft/pay order in favor of HSCC (India) Ltd, payable at New Delhi.

ENVELOPE MARKED NO. 2

Shall contain the price bid & Scope of work General conditions of contract Duly filled.

There will be public opening, date of opening shall intimate accordingly. The offers should reach to undersigned on or before 16th November 2007 till 4 PM at the following address:

**HSCC (India) Ltd.
Block- E-6(A), Sector-1
Noida-201301(U.P)**

Offers not complete in all respects and/or received without the earnest money, conditional or not in accordance with our terms and conditions, will be summarily rejected. The decision of HSCC shall be final and binding in this regard. HSCC reserves the right of acceptance or rejection of any or all quotations without assigning any reason thereof and also take no responsibility for delay loss or non-receipt of quotations sent by post either way.

Kindly note that your offers shall be valid for four months from date of submission of your bid.

Thanking you.
Yours faithfully,

(A.K.Sinha)
Asst. Manager(C)

Enclosure : Annexure - A - Scope of work General conditions of contract
 Annexure -B - BOQ

Scope of work

Annexure-A

The Agency will provide “ROUND THE CLOCK Security arrangement by supplying as trained guards as per the direction at Security Services Round the clock at AIIMS type Hospital at Tatibandh Raipur site (65 acres) (Chhatishgarh)

The guards of particular shift will be off from the duty only after the guards of the next shift report for duty. The shift/Change will be after proper handing over/ taking over formalities in the register provided for this purpose.

RESPONSIBILITIES

Your Responsibilities With Regard To The Security To Be Provided Will Be:

1. To prevent all thefts, pilferage, damage, encroachment etc. from the guarded newly constructed Boundary wall and to report to the management and concerned police authority wherever necessary.
2. To carry out any other work allotted to you with regard to security arrangements.
3. To assist for First Aid treatment in case of necessity.
4. To assist in fire fighting in case of necessity.
5. To provide periodical night patrolling by your senior staff at least once in a fortnight.
6. To periodically check the performance of your Security Guards by your senior staff.
7. To strict work in accordance with the instruction given to you by the management from time to time.
8. To maintain regular contact with the management with regard to security arrangements and improvement.
9. You will be responsible for arranging uniform/Torch/Battery/Lamps required for security arrangements.

LIABILITIES

1. The guards supplied by you will be trained, young, smart and well mannered with proper uniform.
2. During winter night duty guards will be equipped with woolen great coats, lathies and torches.
3. The shift of the guards would be rotated weekly and a roaster would be maintained.
4. The guards would be changed with proper handing & taking over every month to avoid possible contacts/collusion for better security arrangement from operational point of view.
5. All liabilities such as wages, ESI, PF, Bonus and other statutory requirements of guard on duty will be borne by you. You will submit the proof of PF & ESI payments on demand .

TERMS & CONDITIONS

1. Period of contract : This contract shall be valid for a period of Six months. The period may be extended on mutual agreed.
2. Price: Your quoted rates shall be valid for a period of four months from the date of submission of the tender.
3. Termination of Contract: HSCC reserves the rights to terminate the contract by giving one month's notice without assigning any reason whatsoever.
4. Payment: HSCC shall make payment monthly within 10 (ten) working days from the date of receipt of proper bill.
5. Workmen Employed: The Service provider shall be responsible for following all labor laws and statutory requirement pertaining to his employees. He indemnifies HSCC against any Claim in this account.

You are requested to quote your lowest workable rate for the above work and submit the documents after stamped, signed in a sealed envelope.

Annexure-B

On behalf of Ministry of health & Family Welfare, Nirman Bhawan, New Delhi, HSCC(India),Ltd. intends to invite sealed Tender for Round the clock Security arrangement at The Site of AIIMS type Hospital at Tatibandh Raipur site (65 acres) (Chhatishgarh)

BILL OF QUANTITY

Sl.No.	Description	Period	Rate (per month, Per person for 8hrs duty)*	Annual Amount Per person(Rs.)
1	Providing Security Guards Round the clock at AIIMS type Hospital at Tatibandh Raipur site (65 acres) (Chhatishgarh)	06(Six months)		

* Please indicate the break up of rates I.e. minimum wages, PF, ESI, Service Tax, Service Charge etc fulfilling all laws, Rules, requirements and Statutorily obligations required under minimum wages act, workmen's compensation act and other labor laws in force from time to time.

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
RAIPUR**

TENDER FOR

**Providing Security Services Round the clock at AIIMS type Hospital at
Tatibandh Raipur site (65 acres) (Chhatishgarh)**

NOVEMBER 2007

**HSCC (INDIA) LTD.
(CONSULTANTS & ENGINEERS FOR MEGA HOSPITALS & LABORATORIES)
E-6(A), sector-1, NOIDA(U.P) 201301 (India)**

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