

TENDER

FOR

**PORTABLE HAND OPERATED THERMAL
FOGGING MACHINES**

For

Health Department

MUNICIPAL CORPORATION OF DELHI

Through

**HSCC (INDIA) LIMITED
(A Govt. of India Enterprise)**

**Plot No. 6(A), Block-E, Sector-1, NOIDA (U.P.)-201 301
INDIA**

**Phone: 91-120-9511- 2443104, 2443113, 2542436/37/38/40/43 Gram: HOSCONCORP
Fax : 91-120-9511-2533001, 2542447 E-mail : hsccltd@nda.vsnl.net.in**

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SECTION I: SHORT TERM TENDER NOTICE

MUNICIPAL CORPORATION OF DELHI

Through

**HSCC (INDIA) LTD.
E-6(A), SECTOR 1, NOIDA**

SHORT TERM TENDER NOTICE

IFB No. HSCC/PUR/MCD/2007

Dated 22.06.2007

HSCC (India) Ltd. on behalf of Municipal Corporation of Delhi hereby invites sealed bids from manufacturers or their authorized representatives for supply of 93 Nos. Portable Hand Operated Thermal Fogging Machines.

Interested eligible bidders may obtain further information from and inspect the bidding documents from Chief General Manager(Proc), HSCC (India) Ltd., Plot No.E6(A), Sector 1, Noida (UP) - Telephone Nos. 91-120-2443104,2443113,2542436- 38, 40,43, Fax No. 91-120-2533001,2542447 E-mail : hsccltd@nda.vsnl.net.in.

A complete set of bidding documents may be purchased from 27.06.2007 to 18.07.2007 between 10.00 AM to 4.30 PM by any interested eligible bidder on submission of written application to Chief General Manager (Proc), HSCC at the above address and upon payment of non-refundable fee of Rs. 1000/-in form of cash or demand draft payable at New Delhi/Noida. Bidding documents requested by mail will be dispatched by courier on payment of an extra amount of Rs.100/-. HSCC will not be responsible for postal delay, if any, in the delivery of documents or non - receipt of the same.

All bids must be accompanied by a Bid Security of Rs.1, 00,000/- and must be delivered to the address as mentioned above on or before 19.07.2007 at 3.00 PM. Bids shall be opened same day at 3.30 PM in the presence of bidders or their representatives who choose to attend.

Chief General Manager (Proc)

**SECTION II: INVITATION OF QUOTATIONS FOR SUPPLY OF PORTABLE
HAND OPERATED THERMAL FOGGING MACHINES**

INVITATION OF QUOTATIONS FOR SUPPLY OF PORTABLE HAND OPERATED THERMAL FOGGING MACHINES

No. HSCC/PUR/MCD/2007

Date: 22.06.2007

M/s

Subject: Purchase of 93 Nos. Portable Hand operated Thermal Fogging Machines for Anti Malaria Operations.

Dear Sirs,

1. Sealed quotations are invited on behalf of Municipal Corporation of Delhi for purchase of 93 Nos. Portable Hand operated Thermal Fogging Machines for Anti Malaria Operation in Delhi.

Sealed bids to be submitted in single stage two bid system i.e. Techno -Commercial Bid (Unpriced Bid), Price Bid for the above item including Bid Security.

2. **Bid Security**

Please ensure submission of Bid Security (EMD) in the form of Demand Draft/ Pay Order from any scheduled bank in favour of **HSCC(I) Limited**, payable at New Delhi/ Noida and for an amount of Rs. 1,00,000/-

3. **Documents comprising the Bid**

The bid should comprise the following documents:

- (i) Bid Security furnished in accordance with clause 2.
- (ii) Detailed technical specifications of items quoted and if applicable, along with catalogue/Literature fabrication drawing, make and model of the equipment offered with prices blanked.
- (iii). Statement of deviations parameter wise from tendered commercial conditions, if any.
- (iv) Authority letter from manufacture in case Bid is submitted by Agents.
- (v) Current ITC and balance sheet in original or photostat copy thereof.

4. **Bid Price**

- a. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating & re writing.
- b. The prices are to be quoted as per **price schedule** attached as Annexure-II.
- c. The rates quoted by bidders shall be fixed for the duration of the contract and shall not be subject to the adjustment on any account.

- d. The prices should be quoted in Indian Rupees only.
- e. The price bid for the line item to commensurate with scope of supply and should indicate all lump sum price offered for the line item including cost of stores, freight, insurance, transit insurance, packing ,forwarding , Sales Tax, Excise duty, Inspection/ Inspection certificate charges etc. and including wherever applicable, for equipments installation and commissioning with all men and material required for the same including charges for, 2 years warranty service & wherever applicable including charges for 3 years Comprehensive Annual Maintenance Contract with spares after completion of initial 2 years warranty. The all inclusive Lump sum price should be on FOR for the above and inclusive of all charges stated herein above. The all inclusive lump sum price needs to be accompanied by a statement indicating a clear break up of all inclusive lump sum price of its various components constituting it along with the values/amount indicating against each of such components adding to arrive at all inclusive lump sum price.

Bidders in their own interest shall ascertain the eligibility of whatsoever concessions and exemptions eligible and applicable and shall advice the Purchaser and quote accordingly. Bidders shall indicate the actual amount of octroi, excise duty, normal sales tax etc. which becomes otherwise payable in the extreme event of consignee not in position to release certificates like CDEC, Octroi Exemption Certificate, Form D etc.

f. **Offer For Goods of Imported Origin**

Offers for goods of foreign origin shall clearly indicate firm “All inclusive Lump Sum Price” calculated in equivalent Indian rupees and giving break up of as FOB (Free on Board), Marine Insurance, CIF (Cost including Freight), Custom clearance charges etc, local transportation and insurance etc. and all other charges for services to be rendered as explained under offer for Indigenous goods. The all inclusive lump sum price shall take care of impact of foreign exchange rate fluctuations etc. and accordingly arrive at all inclusive lump sum price in equivalent Indian Rupees and this shall be the ceiling amount payable. Custom handling and clearance will be the responsibility of Indian agent at his cost. CDEC may be provided by MCD.

The All inclusive Lump sum price will include 2 years Warranty and charges for 3 years Comprehensive AMC with Spares as required for the purpose of evaluation and payment to prospective suppliers will not include payment of Comprehensive AMC charges at the time of payment for delivery/receipt of goods. The quantum of 3 years Comprehensive AMC charges with spares should be clearly indicated in the break up lump sum price and this is payable at the end of 1st year, 2nd year & 3rd year after two years of Warranty.

5. **Bid Validity**

The bid shall remain valid for a period of 180 days after the dead line specified for submission of bids.

6. **Preparation & signing of Bid**

The bidder shall prepare single stage two part bids i.e. Techno commercial Bid (unpriced) in duplicate and price bid in duplicate clearly marked as Original & copy in addition shall enclose bid security in a single sealed third envelope.

The bid shall be typed or written in indelible ink and shall be signed by the bidder or person duly authorized to bind the bidder to the Contract. The later authorization shall be indicated by written Power of Attorney accompanying the bid. All pages of the bid shall be initialed and stamped by the person (s) signing the Bid.

7. **Submission of Bids**

The bidder shall seal the bid in an inner and outer envelop duly marking the envelopes, separately as Techno-commercial Bid (Unpriced), Price Bid and Bid Security in a third envelop and all these three envelopes enclosed in another sealed envelope duly marked.

The inner and outer envelopes shall be:

Addressed to Chief General Manager (Proc), HSCC (I) Ltd. Plot No.E-6 (A), Sector 1, Noida and bear the name of project and the words "Do Not Open before 19.06.2007". The inner envelop shall indicate the name and address of Bidder.

8. **Opening of Bids**

The purchaser shall open the Techno-commercial bid only, in the presence of Bidder's representatives who choose to attend, in the HSCC office, on the due date and time. The Bidders representatives who are present shall sign an attendance sheet evidencing their attendance. The bidders' representatives shall furnish letter of authority from their Principals to attend the bid opening.

Price Bid of bidders whose offers (Techno-commercial Bid) are found substantially and commercially suitable and comply with bid documents will only be opened on the date to be intimated later to those bidders.

Non submission of Bid Security by any bidder will render the bidder invalid and such bidder's bid will not be opened.

9. **Clarification of Bids**

During evaluation of bids, the Purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.

10. **Delivery Period**

Goods are to be offered for inspection / 3rd party inspection certificate by Lloyds/ SGS shall be submitted within 4 weeks after notification of award and after dispatch clearance/ permission for shipment shall be dispatched to consignee so as to reach to the consignee within total delivery period of 6 weeks.

11. **Consignee**

The goods are to be delivered to the Ware House/Stores of Dy. Medical Health Officer (Malaria & OVBD), G-74, Connaught Place, New Delhi-110001.

12. **Insurance**

The Goods supplied shall be insured @ 110% of the total value from “warehouse to warehouse” on “All Risk” basis, including War Risks and Strike Clauses.

13. **Inspection**

The Purchaser or its representative shall have the right to inspect and/or to test the goods to confirm their conformity to the Contract. The Technical specifications specify what inspection and tests the Purchaser requires and where they are to be conducted then such specifications shall be complied with for the goods to which it applies. The Purchaser shall notify the supplier in writing of the identity of any representative retained for these purposes.

Or

The machines shall be got inspected by third party like SGS / Lloyds by Supplier at his own cost and shall submit the inspection certificate for acceptance by MCD.

The inspection and tests may be conducted on the premises of the Supplier or its Sub-Supplier (S) at point of delivery and/or at the goods final destination. Where conducted on the premises of the Supplier or its sub-Supplier(s) all reasonable facilities and assistance including access to the drawings and production data- shall be furnished to the inspectors at no charge to the Purchaser.

Should any inspected or tested goods fail to conform to the specifications, the Purchaser may reject them and the Supplier shall either replace the rejected goods or make all alterations necessary to meet specifications requirements free of cost to the Purchaser.

The Purchaser right to inspect, test and where necessary reject the goods after the goods delivery to the consignee shall in no way be limited or waited by reasons of the goods having previously been inspected, tested and passed by the Purchaser or his representative prior to the goods, shipment.

This clause shall not in any way release the Supplier from warranty or other obligations under this contract.

14. **Standards**

The goods supplied under this contract shall generally conform to requirements of IS 14855 (Part I): 2000/ WHO/VBC/89.973 and wherever no applicable standard is mentioned, then the authoritative standard appropriate to the Goods’ country of origin and such standards shall be latest issued by the concerned institution.

15. **Packing**

All the Goods should be packed separately in a cardboard box of suitable size and strength. The packing material used should be of good quality in order to avoid any damage to equipments during transportation & handling & should be capable of taking weathering effects. Each package will be marked on three sides with proper paint/indelible ink, the following:

1. Name of the Equipment.
2. Country of Origin of Goods.
3. Supplier's name.
4. Packing List.
5. Consignee Address.

One packing slip should be kept inside the box.

16. **Evaluation of Quotations**

The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which:

- Are properly signed,
- Conform to the terms, conditions and specifications,
- The cost of 3 years Comprehensive AMC shall be added for evaluation purposes. Comprehensive AMC shall commence after completion of warranty of two years.

The Purchaser will evaluate and compare the bids on the basis of techno-commercial evaluations followed by Price Bid evaluation.

17. **Award of Contract**

The purchaser will award the Contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price. Qualifying requirements are attached at Annexure-III. .

- 17.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 17.2 The bidder whose bid is accepted will be notified of the award of the Contract by the Purchaser prior to expiration of quotation validity period. The terms of accepted offer shall be incorporated in the Purchaser's order.
- 17.3. Within 7(seven) days of receipt of Notification of Award, the Supplier shall furnish Performance Security in the form of Demand Draft/Pay Order in favour of **HSCC (India) Ltd.**, Payable at NOIDA / Delhi for an amount of 5% of Contract Price. The Performance Security will be released within 30 days of satisfactory Performance including warranty obligations.

18. Payment shall be made in Indian Rupees as follows:

For Indigenous Goods

- a) **On Delivery** : 80% (Eighty Percent) of the Contract price shall be paid within 15 days on the documentary proof of supply of invoiced goods to the Client.

- b) **On Final Acceptance** : Balance 20% of the Contract price shall be released within 15 days upon receipt of satisfactory installation and commissioning certificate from the concerned authority. Consignee Acceptance certificate format enclosed at Annexure- V.

For Imported Origin Goods

Payment will be made by opening of irrevocable letter of credit in favour of the foreign Supplier. The amount of agency commission if any, out of FOB price shall be deducted from CIF L/C value and this agency commission shall be paid in equivalent Indian Rupee to the Indian Agent subject to the receipt of satisfactory installation and commissioning report for the equipment. Wherever there is no agency commission involved, then 20% of FOB value shall be deducted and L/C opened for net of CIF value. This L/C will have provisions for release of this deducted amount after receipt of satisfactory acceptance report, installation and commissioning certificate from MCD/HSCC.

19. Normal commercial warranty/ Guarantee of 24 months shall be applicable to the supplied goods. The bidders shall also quote Comprehensive AMC for 3 year after successful completion of warranty of 2 years.
20. a) You are requested to ***submit your offer latest by 3:00 PM on 19.07.2007***. The offers should be addressed to:
- CHIEF GENERAL MANAGER (Proc), HSCC (INDIA) LTD,
PLOT NO.E- 6(A), BLOCK E, SECTOR - I, NOIDA - 201 301, (Uttar Pradesh),
- b) The envelopes should bear the Project Name, the Invitation for Bid title & no.
- c) Any offer received after the dead line for submission prescribed above will be rejected and/ or returned unopened to the bidder.
- d) The offers shall be opened same day at 3.30 PM in presence of bidders or their representatives who choose to attend.
21. We look forward to receive your quotations and thank you for your interest in this project.

(V.S.Krishnan)
Chief General Manager (Proc)

SECTION- III: TECHNICAL SPECIFICATION (ANNEXURE-I)

ANNEXURE-I

**TECHNICAL SPECIFICATIONS FOR PORTABLE HANDOPERATED
THERMAL FOGGING MACHINES**

The machines supplied shall confirm to IS - 14855 (Part I): 2000 or WHO/VBC/89.973.

**SECTION IV: FORMAT OF PRICE SCHEDULE/QUOTATION AND
COMPREHENSIVE AMC- (ANNEXURE-II)**

FORMAT OF PRICE SCHEDULE/QUOTATION

1	2	3	4	5				6	7	8	
		Quoted Unit Rate in Rupees									
Sch. No.	Description of Equipment	Quantity	Unit	Ex-Factory, Ex-warehouse, Ex-showroom, Off-the-shelf	Excise duty, if any	Packing & Forwarding	Inland Transportation, Insurance & other local costs incidental to delivery	Incidental services, if any	Unit Price	Price in Total Rs.	Sales & other taxes payable if contract is awarded
				(a)	(b)	(c)	(d)	(e)	a+b+c+d+e	3x6	

Gross Total Cost Rs. -----

We agree to supply the above goods in accordance with the technical specifications for a total Contract Price of Rs. ----- (amount in figures) [Rs. ----- (amount in words) within the period specified in the invitation of bid. (Schedule of Requirements)

We also confirm that the normal commercial warrantee/ guarantee of 24 months shall apply to the offered goods.

We also confirm that the prices quoted above includes all taxes, duties, transportation charges, other incidental charges etc. and shall remain firm during entire contract duration.nature of Bidder

- Note:
1. In case of discrepancy between unit price and total price, the unit price shall prevail.
 2. MCD shall issue form 'D' for concessional Central Sales Tax wherever applicable. Name
 3. MCD shall issue Custom Duty Exemption Certificate (CDEC) wherever applicable Business Address

**PRICE SCHEDULE FOR COMPREHENSIVE ANNUAL MAINTENANCE AND REPAIR CHARGES
AFTER WARRANTY PERIOD**

A	B	C	D		E	
Pack no.	Item Description	Qty	Annual Maintenance & Repair charges for each unit		Maintenance and Repair charges for 3 years*	
			Indian Rupees	Foreign Currency (Specify)	Indian Rupees	Foreign Currency (Specify)
1.						
	Year 3					
	Year 4					
	Year 5					
	Total					

Note: 1) This should be given item-wise, year-wise with total in Column E.
2) In case of discrepancy between unit price and total price, the unit price shall prevail.

Signature of Bidder-----

Name -----

Business address -----

Place:
Date :

* including supply of spares

SECTION V: QUALIFICATION CRITERIA (ANNEXURE- III)

QUALIFICATION CRITERIA

1. (a) The bidder must have manufactured and supplied similar item of the type specified in the bid documents to the extent of at least 80% of the quantity specified in the bid documents, against the item, in any one of the last five calendar years and should be satisfactorily functioning with no adverse report for at least two years on the date of bid opening.
- (b) Bids of bidders quoting as authorized representative of a manufacturer can also be considered, provided;
 - (i) the manufacturer furnishes an authorization in the prescribed form (Annexure IV) assuring full guarantee and warranty obligations for the goods offered ; and
 - (ii) the bidder, as authorized agent, has supplied similar item for at least 50% of the quantity specified against the item in the bid documents in any one of the last five calendar years on the date of bid opening.
2. The bidder shall furnish the information on past supplies and their satisfactory performance.
3. The bidder shall furnish the data to support that he has the financial and production capability to perform the contract and complete the supplies within the stipulated delivery period.
4. Bidders shall invariably furnish documentary evidence (Clients certificate) in support of satisfactory supply of the item as specified above.

SECTION VI: MANUFACTURER'S AUTHORIZATION FORM (ANNEXURE- IV)

ANNEXURE – IV

MANUFACTURER'S AUTHORIZATION FORM

No. _____

Dated

To

IFB No: HSCC/PUR/MCD/07 dated 00.00.2007

Dear Sir,

We _____ who are established and reputable manufacturers of *(name and description of goods offered)* having factories at _____ *(address of factory)* do hereby authorize M/s _____ *(Name and address of Agent)* to submit a bid, and sign the contract with you for the goods manufactured by us against the above IFB.

No company or firm or individual other than M/s _____ are authorized to bid, and conclude the contract for the above goods manufactured by us, against this specific IFB. *(This para should be deleted in simple items where manufacturers sell the product through different stockists.)*

We hereby extend our full guarantee and warranty as per Clause 19 of the Bid Documents for the goods and services offered for supply by the above firm against this IFB.

Yours faithfully,

(Name)

(Name of manufacturers)

SECTION VI: FORMAT OF CONSIGNEE ACCEPTANCE CERTIFICATE
(ANNEXURE- V)

CONSIGNEE ACCEPTANCE CERTIFICATE

The following stores have been received in good condition

1. Name of item supplied :
2. Name of Supplier :
3. Quantity Supplied :
4. Name & address of Consignee :
5. Date of Receipt of consignee :
6. Signature of Authorized representative
of consignee with date :
7. Seal of consignee

