

**MINISTRY OF HEALTH & FAMILY WELFARE  
GOVERNMENT OF INDIA  
NEW DELHI**

**PREQUALIFICATION  
FOR  
CONSTRUCTION  
OF  
SPORTS INJURY CENTER  
(ARTHROSCOPY & JOINTS DISORDER)  
AT  
SAFDARJUNG HOSPITAL, NEWDELHI**

**No.:HSCC/PQ/SIC/2008 dated 11.12.2008**

**DECEMBER 2008**



**HSCC (INDIA) LIMITED  
Plot – 6(A), Block – E, Sector 1,  
NOIDA – UP – 201301**

**Phone : +91 120 2542436 -40**

**Fax : +91 120 2542447**

**Website : <http://www.hscltd.co.in>**

**Ministry of Health & Family Welfare  
Government of India  
Thru  
HSCC (India) Limited**

Plot – 6(A), Block – E, Sector 1, NOIDA – 201301 Uttar Pradesh

No. HSCC/PG-III/PQ/SIC/2008

December 11, 2008

**INVITATION FOR PRE-QUALIFICATION**

HSCC (India) Limited, for and on behalf of “Ministry of Health & Family Welfare, Govt. of India, New Delhi” intends to invite pre-qualifications from eligible contractors/firms for the following works :

S. No.	Name & Description of work	Estimated Cost (Rs.)	Completion period of work (months)	Date of issue of pre qualification document	Last date of submission
1.	Construction of Sports Injury Center (Arthroscopy & Joint Disorder) at Safdarjung Hospital, New Delhi	Rs.32.30 crores	12 months (Twelve months)	From 0900 hrs of 15.12.2008 till 1500 hrs on 05.01.2009	06.01.2009

The pre-qualification document has been made available at HSCC website <http://www.hsccltd.co.in> and MoH&FW website <http://www.mohfw.nic.in>. The interested applicants/firms may download and check their eligibility for the work. Applicants are also advised to keep on checking the website regularly for amendments/clarification, if any. Interested applicants/firms may also see the Pre-qualification document which have been kept at dispatch counter of HSCC Corporate Office, Noida.

Interested contractors/firms may purchase the pre-qualification document in person from the office of HSCC (India) Limited, Noida on any working day as mentioned above on written request mentioning the name & description of work against a non-refundable fee of Rs.5,000/- through cash/demand draft in favour of HSCC (India) Ltd., Noida payable at Noida or download the document from the website and submit it along with the pre-qualification document fee as above through demand draft.

The application for pre-qualification shall be submitted complete in all respects on or before due date and time as mentioned above. HSCC reserves the right to accept or reject any application without assigning any reason or incurring any liability whatsoever.

General Manager (PG-III)

## INSTRUCTION TO APPLICANTS

PROJECT NAME : **Construction of Sports Injury Center (Arthroscopy & Joint Disorder) at Safdarjung Hospital, New Delhi.**

EMPLOYER / CLIENT : Ministry of Health & Family Welfare,  
Government of India  
Nirman Bhavan,  
New Delhi – 11 00 01

### 1.0 SCOPE OF BID:

1.1 For and On behalf of “Ministry of Health & Family Welfare, Government of India” (hereinafter called “MOHFW” or “The Employer”), HSCC (India) Limited (hereinafter called “HSCC” or “The Consultant”) intends to Pre-qualify agencies/firms for the above works, for establishing a modern sports injury center in view of ensuing Commonwealth Games 2010 as detailed below.

1.2 BRIEF DETAILS: The brief details of the complete work is as under:

**Construction of Sports Injury Center (Arthroscopy and Joints Disorder) at Safdarjung Hospital, New Delhi – a Multi-storied RCC Framed Structure with double basement and other associated systems and services - and its maintenance during the defect liability period including preparation of shop drawings for all services.** The bidders may also be required to enter into a comprehensive maintenance contract for the proposed project with the Client/Hospital Authorities.

**Estimated Cost of Works : Rs.32.30 crores**

**Time of Completion : 12 months**

1.3 The pre-qualification is open to the firms having sound financial, technical background and experience of successfully executing projects of similar nature and magnitude **strictly under time schedule**.

1.4 **There will be various time bound milestones and not achieving any of the milestones shall entail to the contractor for imposition of liquidated damages as per the provisions of the Contract.**

### 2.0 SUBMISSION OF APPLICATION:

2.1 Application for Pre-Qualification must be submitted complete in all respect in sealed envelopes and must either be delivered by hand or by registered mail, addressed to **General Manager (PG-III), HSCC (India) Limited, Plot – 6(A), Block-E, Sector 1, Noida – 201301, Uttar Pradesh, so as to reach not later than 06.01.2009 on or before 1500hrs.** The envelopes should be clearly marked **“Application for Pre-qualification for Construction of Sports Injury Center (Arthroscopy & Joints Disorder) at Safdarjung Hospital”.**

- 2.2 The name and mailing address of the Applicant should be clearly marked on the envelope.
- 2.3 All the information asked for pre-qualification shall be answered in the ENGLISH language by all the agencies / firms.
- 2.4 Failure to
- (i) provide information in the stipulated format enclosed
  - (ii) to provide timely clarification
  - (iii) substantiation of the information supplied (considered essential to evaluate the Applicant's qualification)
- may result in disqualification of the Applicant.

### 3.0 PRE-QUALIFICATION CRITERIA:

Pre-Qualification will be based on meeting all the minimum criteria for pre-qualification.

- 3.1 The Applicant should meet the following minimum criteria for Pre-Qualification :
- (i) **Average Annual Financial Turnover during the last three financial years, i.e., 2005-06, 2006-07 & 2007-08, should be at least 100% of the estimated cost of this project. Audited Balance Sheets for the relevant Financial Years to be submitted (Fill enclosed annexure -III).**
  - (ii) **Experience of having successfully completed similar works having completion period not exceeding 24 months during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:**
    - a. **Three similar completed works costing not less than the amount equal to 40% of the estimated cost of the work .**  
or
    - b. **Two similar completed works costing not less than the amount equal to 50% of the estimated cost of the work .**  
or
    - c. **One similar completed work costing not less than the amount equal to 80% of the estimated cost of the work.**

**The applicant should meet the minimum criteria of completed atleast one similar work having completion period not more than 12 months and cost not less than 40% of the estimated cost of the work**

“Similar Works” of shall mean construction of RCC framed building works comprising Basement+Ground Floor+4 Storeys or more, including internal & external services like plumbing, electrical, HVAC, Lifts, fire-fighting works etc.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at a simple rate of 7% per annum; calculated from the date of completion to last date of receipt of application for prequalification.

In case the Bidder does not have the experience of major specialized works like HVAC, electrical, fire-fighting etc., such specialized work shall be carried out by specialized agencies having sound financial background and experience of executing works of similar nature and magnitude. The bidder is required to give an undertaking as per enclosed format at Annexure- VII.

A certificate from client for Completion of Work(s) must be submitted along with the application.

**3.2 Financial Capabilities:** The Applicant should submit Audited Balance Sheets for the last five financial years i.e. 2003-04, 2004-05, 2005-06, 2006-07 & 2007-08. The applicant should not have incurred any loss in more than two years during the last five financial years ending March 31<sup>st</sup>, 2008. **(Fill enclosed Annexure - III)**

### **3.3 Minimum Solvency Requirement**

A solvency certificate from applicant's Bank (Nationalized/Scheduled) that applicant is solvent for **30%** of the Estimated Project Cost. The certificate should be not more than one year old.

3.4 The firm should submit an affidavit duly notarized that they have not abandoned any work of Union Government/ any State Government(s)/ PSU's etc. during the last 5 years. They should also submit an affidavit that they have not been blacklisted, debarred, declared nonperformer or expelled by Union Government/any State Government(s)/ PSU's etc. during the last 5 years.

3.5 The applicant should provide information regarding litigation/ Arbitration cases for the last five years as per Annexure - V.

### **4.0 PERSONNEL & EQUIPMENT CAPABILITIES**

4.1 **Personnel Capabilities:** The firm should have suitable qualified and experienced personnel for the successful completion of the works. List of employees and bio-data of key officials shall be submitted stating clearly how these would be involved in this work. (Fill enclosed Annexure - I).

4.2 **Equipment Capabilities:** The Applicant should provide an undertaking regarding availability of equipments required for the completion of the project, along with list of equipments indicating whether owned or are to be hired. In case equipments are to be hired, then source of equipments may also be indicated. **(Fill enclosed Annexure -II).**

### **5.0 EXPERIENCE OF CONSTRUCTION OF PROJECTS OF SIMILAR NATURE & COMPLEXITY**

The applicant shall submit information about their the past experience in construction of projects of similar nature and complexity with information about magnitude of the

Projects, Type of Projects, Completion Certificate from Client, Time Overrun if any, Cost over run if any . **(Fill enclosed Annexure -IV).**

**6.0 OTHER INFORMATION TO BE SUBMITTED ALONGWITH APPLICATION**

6.1 Registration/ Licence: The firm should have Works Contract Tax/VAT Registration with the appropriate Authorities In case the firm is not registered at the time of submission of bid; they will submit an undertaking that they will get themselves registered with the concerned authorities in case they are awarded the work

6.2 The applicant shall submit the supporting documents regarding the information given in the Annexure –I to Annexure - V, as required.

7.0 Even though the Applicants meet the minimum prequalification criteria, they are subject to be disqualified, if they have:

- made misleading or false representation in the form(s), statement(s) and attachment(s) submitted;

or

- Record of poor performance - such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc.

or

- The performance of any agency already worked/ working with HSCC/MoHFW is  
o not found satisfactory.

or

o found to have been black listed in any of the works.

or

o debarred or non-performer in any of the works as on date of submission of the bid.

or

- Non response or non-submission of clarifications within the specified time.

8.0 The applicants are advised to visit the site to get first hand information as regards its approach, accessibility, working conditions, site conditions, availability of labour and material etc. and other matters affecting cost and work. All costs incurred in connection with submission of the pre-qualification application shall be borne by the applicant irrespective of the outcome.

9.0 If any information furnished by the applicant is found incorrect at a later stage, the applicant shall be liable to be debarred from participating in tenders of HSCC/MoHFW. The department reserves the right to verify the particulars furnished by the applicant independently.

9.1 MoHFW/HSCC may ask for any additional information and/or clarification from the applicant. The applicant shall submit such additional information and/or clarification as requested by MoHFW/HSCC within the time specified in the communication.

**10.0** The competent authority to pre-qualify shall have the power to relax any condition/criterion for pre-qualification if it considers expedient to do so.

**11.0** Even though the agency meets all the criteria, the Employer/Consultant reserves the right to accept or reject any applicant/disqualify any agency without assigning any reason whatsoever.

## **12.0 UPDATING QUALIFICATION INFORMATION**

12.1 Applicants shall be required to update the financial information used for Pre-Qualification as and when asked for and at the time of submitting their bids, to confirm their continued compliance with the pre-qualification criteria and verification of information provided.

## **13.0 GENERAL**

13.1 **Only the agencies/firms who have been pre-qualified under this procedure will be invited in writing to bid.** A pre-qualified firm may submit only one bid for the contract. If a firm submits more than one bid, then all the bids of the firm will be rejected.

13.2 The Employer / Consultant reserve the right to :

(a) Reject or accept any application without assigning any reason or incurring any liability thereof

(b) Cancel the pre-qualification process and reject all applications

(c) Split the works into different packages, if required

(d) Amend the scope and value of any contract under this project, in such event the bids will only be called from those pre-qualified applicants who meet the requirements of the contract as amended.

13.3 Joint ventures companies shall not be allowed to participate in the bid. Experience of any work done in joint venture shall also not be considered.

13.4 No correspondence either from successful/pre-qualified applicant(s) or unsuccessful Applicant(s) will be entertained in this regard.

13.5 Check list format attached at Annexure VI must be filled and enclosed along with the application.

**General Manager (PG-III)  
For & on behalf of HSCC (India) Limited**

### LETTER OF APPLICATION

NOTE: On the letterhead paper of the applicant including full postal address, telephone no., fax no., telex no. and cable address]

Date : \_\_\_\_\_

To,

HSCC (India) Ltd.,  
Plot – 6(A), Block – E,  
Sector – 1,  
NOIDA – UP  
201 301

Sirs,

1. Being duly authorised to represent and act on behalf of ..... (hereinafter referred to as “the Applicant”) and having reviewed and fully understood all the pre-qualification information provided, the undersigned hereby apply to be considered by yourselves as a bidder for the **Construction of Sports Injury Center (Arthroscopy and Joints Disorder) at Safdarjung Hospital, New Delhi – a Multi-storied RCC Framed Structure with double basement and other associated systems and services - and its maintenance during the defect liability period including preparation of shop drawings for all services**

Pre-qualification No.	Client Name
HSCC/PG-III/PQ/SIC/2008	Ministry of Health & Family Welfare, Government of India, Nirman Bhavan, New Delhi

2. Attached to this letter are copies or original documents defining:
  - (a) the applicants legal status
  - (b) the principal place of business
  - (c) the place of incorporation (for applicants who are corporations) or the place of registration and the nationality of the owners (for applicants who are partnerships or individually owned firms).
  - (d) application form no. 1 to 6
3. Your agency and its your authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This letter of application will also serve as authorization or any individual or authorized representative or any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Your agency and its authorized representatives may contact the following persons for further information:

General, Personnel, Technical and Financial Enquiries	
Contact 1 :	Telephone 1 :
Contact 2 :	Telephone 2 :

5. This application is made in the full understanding that :
- (a) Bids by pre-qualified applicants will be subject to verification of all information submitted for pre-qualification at the time of bidding
  - (b) Your agency reserve the right to :
    - amend the scope and value of the contract/bid under this project ; in such event, bids will only be called from pre-qualified bidders who meet the revised requirements ; and
    - reject or accept any application, cancel the pre-qualification process, and reject all applications without assigning reasons or incurring any liability thereof ; and
  - (c) Your agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant
6. The undersigned declare that statements made and the information provided in the duly completed application are true and correct in every detail.

Sealed & Signed
Name
For and on behalf of

**APPLICATION FORM NO. 1**

**GENERAL INFORMATION**

All individual firms applying for pre- qualification are requested to complete the information in this form. Information to be provided for all owners or APPLICANTS who are partnerships or individually-owned firms.

1.	Name of firm
2	Head office address
3	Telephone   Contact
4	Fax   E-mail No.
5	Place of incorporation/ Registration   Year of incorporation/ registration 

**Authorized Signatory of bidder**

## APPLICATION FORM NO. 2

### STRUCTURE AND ORGANIZATION

1. Name & address of the applicant
2. Telephone No. / Telex No. / Fax No.
3. Legal status of the applicant (attach copies of original document defining the legal status)
  - (a) An individual
  - (b) A proprietor firm
  - (c) A firm in partnership
  - (d) A Limited Company or Corporation.
4. Particulars of registration with various Government bodies (attach attested photocopy)

Organisation /Place of registration	Registration No.
-------------------------------------	------------------
5. Name and Titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorised to act for the organisation
7. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.
8. Has the applicant ever abandoned the awarded work before its completion. If so, give name of the project and reasons for abandonment.
9. Has the applicant ever been debarred / black listed for tendering in any organisation at any time. If so, give details.
10. Has the applicant ever been convicted by a court of law? If so, give details.
11. Any other information considered necessary but not included above.

### Authorized Signatory of bidder

**APPLICATION FORM NO. 3**

**Annexure - I**

**PERSONNEL CAPABILITIES**

Sl. No.	Designation	Total Number	Number available for this work	Name	Qualification	Professional experience and details of work carried out	How these would be involved in this work	Remarks

**Authorized Signatory of bidder**

**APPLICATION FORM NO. 4**

**Annexure - II**

**EQUIPMENT CAPABILITIES**

Sl. No.	Name of Equipment	Present Status		Age	Condition	Ownership Status			Current Location	Remarks
		Capacity or Type	Nos.			Presently owned	Leased	To be purchased		

**Authorized Signatory of bidder**

**APPLICATION FORM NO. 5**

**Annexure - III**

**FINANCIAL CAPABILITIES**

**(Rs. In lakhs)**

Financial Year	Annual Turn Over in Indian Rupees ( or equivalent to Indian Rupees ) as per Audited Balance Sheet
2005-2006	Rs.
2006-2007	Rs.
2007-2008	Rs.
Average Annual Turnover over the past three years	Rs.

Financial Information in Rs. Equivalent	For year 2003-2004	For year 2004-2005	For year 2005-2006	For year 2006-2007	For year 2007-08
1. Total Assets					
2. Current Assets					
3. Total Liabilities					
4. Current Liabilities					
5. Profit before Tax					
6. Profit after Tax					
7. Net Worth					

**NOTE : The above data is to be supported by audited balance sheets**

1. Attach copies of audited balance sheets for the last five years (2003-04, 2004-05, 2005-2006, 2006-2007 & 2007-2008). Audited balance sheets should mention the membership number of chartered accountant issued by ICAI along with the full address.
2. Attach recent solvency certificate from bankers

**Authorized Signatory of bidder**

**APPLICATION FORM NO. 6**  
**Annexure - IV**

**EXPERIENCE OF CONSTRUCTION OF PROJECTS OF SIMILAR NATURE & COMPLEXITY**

(During last seven years ending last day of month previous to the one in which applications are invited)

Sl. No.	Name of work / project and location	Owner or sponsoring organization	Cost of work in Lakhs	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Name and address/ telephone number of officer to whom reference may be made	Cost overrun if any (in Rs. Lakhs)	Time overrun if any (in days)	Remarks

**NOTE :** Please attach supporting documents ( Completion certificates along with order copies) for the above information

**Authorized Signatory of bidder**

**APPLICATION FORM NO. 7**

**Annexure - V**

Litigation Details Court Cases/arbitration

Name of Bidder

Year	Name of the work	Name of the Client, with Address	Title of the court Case/Arbitration	Detail of the Court/ Arbitrator	Status Pending/ Decided	Disputed Amount (Current Value, the equivalent) in case of Court Cases/ arbitration	Actual Awarded Amount (Rs) in decided Court Cases/ arbitration

**Authorized Signatory of bidder**

Annexure - VI

Check-List

S. No	Criteria	Requirements	Cross Referencing / Page no. at which required information is available (To be mentioned)	Indicate Eligibility YES / NO
1	Average Turnover for last three years	100% of the estimated project cost		
2	Experience	<p>Experience of having successfully completed similar works having completion period not exceeding 24 months during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following :</p> <p>a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost of the work.</p> <p style="text-align: center;">or</p> <p>b. Two similar completed works costing not less than the amount equal to 50% of the estimated cost of the work.</p> <p style="text-align: center;">or</p> <p>c. One similar completed work costing not less than the amount equal to 80% of the estimated cost of the work.</p> <p>The applicant should meet the minimum criteria of completed atleast one similar work having completion period not more than 12 months and cost not less than 40% of the estimated cost of the work</p>		
3	Personnel Capabilities	List of suitable qualified and experienced personnel in relevant field		
4	Equipment Capabilities	List of equipment required and proposed to be deployed & source of such equipments		
5	Financial Capability	<ul style="list-style-type: none"> <li>▪ Net worth positive for two years</li> <li>▪ Profit earning in at least three years out of the past five years</li> </ul>		
6	Solvency Certificate	Solvency certificate from applicant's bank for 30% of the estimated project cost.		
7	Abandoning / Blacklisting	Affidavit regarding not abandoned /Black listing/debarred/declared non-performer for any work of Union Govt./any State Govt.(s)/ PSU's etc. during last 5 years		
8.	Pre-qualification document fee, in case document is downloaded from the website			

Authorized Signature of Bidder with stamp

**ANNEXURE-VII**

**UNDERTAKING**

We do hereby undertake to engage a specialised agency after approval of HSCC (India) Ltd. for undertaking the execution of works of <Name of Specialized Work> - <Name of the project> whose minimum qualification shall be as under:

- (i) Average Annual Financial Turnover during the last three financial years, i.e., 2005-06, 2006-07 & 2007-08, should be at least 100% of the cost of the works
- (ii) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:
  - a. Three similar completed works costing not less than the amount equal to 40% of the cost of the works.
  - or
  - b. Two similar completed works costing not less than the amount equal to 50% of the cost of the works.
  - or
  - c. One similar completed work costing not less than the amount equal to 80% of the cost of the works.
- (iii) We shall be solely responsible for successful and timely execution of the work.

**Authorized Signature of Bidder with stamp**