

HSCC (India) Limited.

(Consultants & Engineers for Mega Hospitals & Laboratories)
Plot No.6(A), Block-E, Sector-1,NOIDA - 201301 (U.P.)

No. HSCC/111/Misc works/2007

Dated : 18/05/2007

NOTICE INVITING TENDER

1. HSCC (India) Ltd. provides Comprehensive services from concept to commissioning in the Health Care sector ranging from feasibility studies, planning, design and detailed engineering, project management, procurement and commissioning of medical equipments and procurement of drugs.
2. On behalf of "**North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Dhankheti, Shillong**", HSCC (India) Ltd. Invites sealed tenders in two bid system from the contractors/firms for the following works:

Sl. No.	Name of Work	Estimated Cost (Rs.)	Bid Security (Rs.)	Cost of document (Rs.)	Period of Completion
1	Execution of miscellaneous works & services for NEIGRIHMS at Shillong, Meghalaya.	300 lakhs	4 lakhs	5000.00	9 Months

3. Eligibility Criteria :

- (a) Average annual turnover during the last three years [2004-2005, 2005-2006, 2006-2007] shall be at least 30% of the estimated cost.
 - (b) The contractor should possess the experience of having successfully completed similar works (like construction of buildings & services, Internal & External electrical works, HVAC works, epoxy flooring works etc.) during last 7 years (ending last day of the month previous to the one in which tender invited) should be any one of the following: -
 - i. Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.
 - ii. Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.
 - iii. One similar completed works each costing not less than the amount equal to 80% of the estimated cost.
 - (c) Minimum solvency certificate from banker for the sum of Rs. 100 lakhs.
 - (d) The firm should have positive net worth and profit making in last three financial years.
- 4 Applicants may obtain the tender documents on any working day between **10.00 AM** and **4.00 PM** from 22.05.2007 to 13.06.2007 on written request from HSCC at the above address against a non refundable fee of **Rs.5000/-** payable in cash or in the form of Demand Draft/ Banker's Cheque in favour of **HSCC (INDIA) Limited** from any nationalised bank/ scheduled bank payable at **NOIDA / DELHI**. The applicant may collect the documents in person with authorization letter or on request, HSCC will promptly dispatch the documents by courier on payment of an extra amount of **Rs. 500/-** over & above the said document fee of **Rs.5000/-**, but under no circumstances HSCC will be held responsible for late delivery or loss of the documents so mailed. The applicants may see the tender documents during the sale period as referred above at HSCC Corporate office, Noida prior to purchasing.
 5. Pre-bid meeting shall be held at 14.00 hrs. on 20/06/2007.
 6. Tender complete in all respect must be submitted in sealed envelopes, which must be either delivered by hand or by registered mail to **HSCC** at the above address so as to reach not later than **15.00 hours** on 04/07/07. Tender shall be opened on 04/07/2007 at 15.30 hours.
 7. HSCC reserves the right to Accept or Reject any/all agencies without assigning any reason.
 8. Copy of tender document is available for viewing on our website, www.hsccltd.co.in.

Chief General Manager (PG-I)

INSTRUCTIONS TO APPLICANTS

NAME OF PROJECT : Execution of miscellaneous works & services for NEIGRIHMS at Shillong, Meghalaya.

EMPLOYER / PRINCIPAL EMPLOYER : North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Dhankheti, Shillong

1.0 Scope of Bid :

On behalf of “North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Maw Diang Diang, Shillong” (The Employer/Principal Employer), HSCC (India) Ltd. (the Consultant) intends to pre-qualify contractors/firms for the following works.

Sl. No.	Name of Work	Estimated Cost (Rs.)	Bid Security (Rs.)	Cost of document (Rs.)	Period of Completion
1	Execution of miscellaneous works & services for NEIGRIHMS at Shillong, Meghalaya.	300 lakhs	4 lakhs	5000.00	9 Months

1.1 The Scope of work comprising of *execution of false ceiling work, epoxy flooring work, digging of borewell, providing & fixing of aluminium grills, aluminium partitions, modification and dismantling of existing works, ducting for HVAC work, fitting / fixing of electrical & HVAC fixtures, laying of water supply lines etc.* and their maintenance during defect liability period, obtaining approval from local electrical inspector, water & sewer line connection, permission for bore well and others local Statutory requirements if any from the concerned authorities.

1.2 Prequalification is open to all firms having sound background and specialisation in carrying out similar works.

2.0 Submission of Applications:

2.1 Application for prequalification complete in all respect must be submitted in sealed envelopes, which must be either delivered by hand or by registered mail to **HSCC (India) Ltd.** at the above address so as to reach not later than 15.00 hours on 04/07/07.

2.2 The name and mailing address of the Applicant should be clearly marked on the envelope.

2.3 Failure to provide information in the stipulated format enclosed or to provide timely clarification or substantiation of the information supplied (considered essential to evaluate the Applicant's qualifications) may result in disqualification of the Applicant.

3. Pre-qualification Criteria:

3.1 Pre-qualification will be based on meeting the following criteria regarding the Applicant's work experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the forms attached to the Letter of Application.

3.2 The Applicant should meet the following minimum criteria for pre-qualification:

- a. Average annual financial turnover during the **last three years** ending 31st March 2007 is at least 30% of the estimated cost (related to construction projects) (Applicant to fill enclosed Annexure-I).
 - b. Successful completion of similar nature of works on a single contract like construction of buildings & services, Internal & External electrical works, HVAC works, epoxy flooring works etc. during last 7 years (ending last day of the month previous to the one in which tender invited) which should be any one of the following. The Electrical, HVAC, epoxy flooring works should be completed by them directly or through their authorized subcontractor/sub agency.
 - 1) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost
 - 2) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost
 - 3) One similar completed works each costing not less than the amount equal to 80% of the estimated cost(Applicant must enclose copies of work order & proof of satisfactory completion of works from clients indicating nature of works, date of start, schedule date of completion, actual date of completion & total value of works executed & to fill enclosed ANNEXURE - II). The term 'successful & timely' completion means the work should have been completed in all respect.
 - c. Minimum solvency certificate from banker for the sum of Rs. 100 lakhs.
 - d. The agency should have positive net worth and profit making in last three financial years.
- 3.3 Personnel Capabilities : The Applicant must have suitably qualified personnel to execute the contract.(Applicant to fill enclosed ANNEXURE - III).
- 3.4 Equipment Capabilities : The Applicant should own, or have assured access to (through hire, lease, purchase agreement or other means) equipment to successfully execute the contract.(Applicant to fill enclosed ANNEXURE -IV).
- 3.5 Financial Capabilities : The Audited Balance Sheets for the last three years (2004-05, 2005- 06, 2006-07) should be submitted and must demonstrate the soundness of the Applicant's financial position. Where necessary, the Consultant (HSCC) on behalf of Employer will make inquiries with the Applicant's bankers (Applicant to fill enclosed ANNEXURE-V).
- 3.6 The bidder shall submit the supporting documents regarding the information given in the ANNEXURE - I to ANNEXURE - V.
- 3.7 Even though the applicants meet the above criteria, they are subject to be disqualified if they have:
- (a) made misleading or false representation in the form, statements and attachments submitted; in proof of the qualification requirements, and for
 - (b) record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc. and/or

The applicants are also subject to be disqualified, if they are found black listed.

3.8 The applicants are advised to visit the site to get first hand information as regards its approach, accessibility, working conditions, site conditions, availability of labour and material etc. and other matters affecting cost and work. All costs incurred in connection with submission of the pre qualification bid shall be borne by the applicant irrespective of the outcome.

4.0 General :

4.1 Only contractor/firms whose bid is found to be in order, meets the prequalification criteria and substantially responsive shall be opened either at the Bid opening or at a subsequent date to be intimated in advance to such eligible Bidders.

4.2 The Consultant reserves the right to:

- (a) accept or reject any Bid including the lowest and to annul the Bidding process and reject all Bids, at any time prior to Award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for the Employer's/Engineer's action.

The Employer/ Consultant shall neither be liable for any such actions nor be under any obligation to inform the Applicants.

LETTER OF APPLICATION

[NOTE : On the letterhead of the Applicant including full postal address, telephone no., fax no., telex no., and cable address]

Date:

To

The Chief General Manager (PG-I)
HSCC (India) Ltd
Plot No 6(A) , Block E, Sector - 1
NOIDA (U.P.)

Sirs,

1. Being duly authorised to represent and act on behalf of (hereinafter referred to as "the Applicant"), and having reviewed and fully understood all the pre-qualification information provided, the undersigned hereby apply to be pre-qualified by yourselves as a bidder for the **“Execution of miscellaneous works & services for NEIGRIHMS at Shillong, Meghalaya..”**

Tender Number	Client name
No. HSCC/111/Pkg-I(R1)/2005	“North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences, Dhankheti, Shillong.”

2. Attached to this letter are copies or original documents defining:
 - (a) the Applicant's legal status;
 - (b) the principle place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
 - (d) Application form no.1 to 9.
 - (e) Copies of orders & Clients certificates for successful & timely completion in respect of minimum prequalification criteria clauses 3.2(b) & 3.2(c).
3. Your agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative or any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Your Agency and its authorized representatives may contact the following persons for further information:

General, Personnel, Technical and Financial Enquiries	
Contact 1 :	Telephone 1 :
Contact 2 :	Telephone 2 :

5. This application is made in the full understanding that :

- (a) bids submitted by applicants will be subject to verification of all information submitted for pre-qualification;
- (b) HSCC reserves the right to :
- (i) amend the scope and value of the contract/bid under this project; in such event, bids will only be called from pre-qualified bidders who meet the revised requirements; and
 - (ii) Reject or accept any application, cancel the pre-qualification / tender process, and reject all applications without assigning any reason thereof; and
- (c) HSCC shall not be liable for any such actions and shall be under no obligation to inform the Applicant.
6. Appended to this application, details of participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the contract, and the responsibilities for execution of the contract.
7. The undersigned declare that statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed :
Name :
For and on behalf of :

Application Form No. 1

GENERAL INFORMATION

All individual firms applying for tender are requested to complete the information required for prequalification in this form. Information to be provided for all owners or applicants who are partnerships or individually-owned firms:

1.	Name of firm :
2.	Head office address :
3.	Telephone : Contact person :
4.	Fax : Telex :
5.	Place of incorporation/ Registration : Year of incorporation/ registration :

Signed :
Name :
For and on behalf of :

Application Form no. 2

STRUCTURE AND ORGANIZATION

1. The applicant is _____
(a) an individual
(b) a proprietor firm
(c) a firm in partnership
(d) a Limited Company or Corporation.

2. Attach the Organization Chart showing the structure of the organization, including the names of the Directors and position of officers. _____

3. Have you ever left any work awarded to you incomplete? _____
(If so, give name of project and reasons for not completing the work.)

Signed :
Name :
For and on behalf of :

Application Form No. 3

ANNUAL TURN OVER

Year	Annual Turn Over in Indian Rs. as per Audited Balance Sheet or CA certificate
2004-05	Rs.
2005-06	Rs.
2006-07	Rs.
Average Annual Turn Over during the above last three years	Rs.

NOTE : The above data is to be supported by Audited Balance Sheets. In case, the Audited Balance Sheet is not available, the provisional Balance Sheet duly certified by Chartered Accountant is to be submitted.

Application Form No. 4

DETAILS OF COMPLETED WORKS OF SIMILAR NATURE AND COMPLEXITY

(During last seven years i.e 2000-01, 2001-02, 2002-03, 2003-04, 2004-05, 2005-2006, 2006-07)

Sl. No.	Project Name	Name of Employer	Brief description of the work. Contract No. & Value of the project	Date of issue of work order	Date of Completion as per contract	Date of actual Completion	Reasons for delay
1.							
2.							
3.							
4.							
5.							

NOTE : Please attach supporting documents for the above information and satisfactory completion certificates from clients.

Application Form No. 5

PERSONNEL CAPABILITIES

Sl. No.	Name	Qualifications	Date of Employment	Position	Years of experience in the proposed position

Application Form No. 6

EQUIPMENT CAPABILITIES

Sl. No.	Particulars of Machineries, Tools, Plant, Centering and Shuttering etc. owned by applicant	Quantity	Approximate Value
1	2	3	4
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Application Form No. 7**FINANCIAL CAPABILITIES**

Financial Information in Rs. equivalent	For year 2004-05	For year 2005-06	For year 2006-07
1. Total Assets			
2. Current Assets			
3. Total Liabilities			
4. Current Liabilities			
5. Profit before Tax			
6. Profit after Tax			
7. Net Worth			
8. Liquid Assets			
9. Solvency Certificate from Banker			

- 1. Attach audited balance sheets for all last three years (2001-02,2002-03, 2003-04).**
- 2. Attach recent Solvency Certificate from Banker not older than 12 months.**

Application Form No. 8

EXISTING COMMITMENTS & ONGOING WORKS

Description of work	Contract No. & date	Name & address of employer	Value of the project in lakhs	Stipulated period of Completion	Value of works done upto date in lakhs	Anticipated date of completion
1	2	3	4	5	6	7

NOTE : Please attach supporting documents for the above information.

Application Form No. 9

Information on Litigation history in which the bidder is involved:

Sl. No.	Description of Work	Employer	Course of dispute	Amount involved
1	2	3	4	5
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				