

**NORTH EASTERN INDIRA GANDHI
REGIONAL INSTITUTE OF HEALTH
AND MEDICAL SCIENCES (NEIGRIHMS)
SHILLONG (MEGHALAYA)**

**SUPPLY, INSTALLATION, TESTING, COMMISSIONING,
HANDING OVER AND MAINTENANCE OF MEDICAL GASES
MANIFOLD SYSTEM & ASSOCIATED WORKS**

PRE-QUALIFICATION OF BIDDERS

FEBRUARY 2007

HSCC (INDIA) LIMITED

E-6 (A), Sector 1, NOIDA (U.P.) -201301

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HSCC (INDIA) LIMITED

Plot No. 6 (A), Block-E , Sector-I , Noida -201301 , (U.P.)

PQ NOTICE NO : HSCC/SPG/111/PQ/2006

Dated : 05.02.2007

INVITATION FOR PREQUALIFICATION

1. HSCC (INDIA) LIMITED provides comprehensive services from concept to commissioning in the health care sector ranging from feasibility studies, planning, design and detailed engineering, project management, procurement and commissioning of medical equipments and procurement of drugs.
2. On behalf of “**North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences (NEIGRIHMS) Shillong, Meghalaya**”, HSCC (INDIA) LIMITED. intends to pre-qualify agencies / firms for the following works.

S No	Brief Description of Work	Time of Completion	Estimated Cost	Earnest Money Deposit (EMD)
01	Supply, Installation, Testing, Commissioning, handing over and maintenance of Medical Gases Manifold System and Associated Works for 500 bedded super-speciality hospital under construction at Shillong, Meghalaya.	08 Months	Rs 4.50 Crores	5.50 Lacs

3. The site is located within the NEIGRIHMS complex, Shillong Meghalaya
4. It is expected that invitation to bid will be made in **February 2007/ March 2007**.
5. ***Prequalification is open to firms and voluntarily formed joint ventures.***
6. The pre-qualification documents may be downloaded from HSCC website: www.hsccltd.co.in/tender.html.
7. Application for pre-qualification complete in all respect alongwith non refundable fee of Rs 2000/- in cash or in the form of Demand Draft/ Bankers cheque in favour of HSCC (INDIA) LIMITED from any nationalised bank payable at NOIDA must be submitted in sealed envelopes, which must either be delivered by hand or by registered mail to HSCC (INDIA) LIMITED, Plot 6(A) Block-E, Sector-I , Noida-201301 , **so as to reach not later than 15.00 hours on 28.02.2007.**

Chief General Manager (PG-III)
For and on behalf of HSCC (INDIA) LIMITED

INSTRUCTION TO APPLICANTS

PROJECT NAME : Supply, Installation, Testing, Commissioning, handing Over and Maintenance of Medical Gases Manifold System and Associated Works for 500 bedded super-speciality hospital for NEIGRIHMS Shillong, Meghalaya.

EMPLOYER: North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences (NEIGRIHMS) Shillong, Meghalaya.

1. Scope of Bid :

1.1 For & on behalf of North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences (NEIGRIHMS) Shillong, Meghalaya (The Employer), HSCC (I) Ltd (HSCC, the Consultant) Intends to pre qualify firms/ joint ventures for the following work / contract:

Supply, Installation, Testing, Commissioning, handing over and maintenance of Medical Gases Manifold System and Associated Works for 500 bedded super-speciality hospital for NEIGRIHMS at Shillong, Meghalaya.

1.2 *Prequalification is open to firms and voluntarily formed joint ventures* having sound background and specialisation in carrying out similar works. *The applicant can be a to firms or voluntarily formed joint ventures*

1.3 *The bidder would have to abide by the Indian Laws. Payment would be made in India Rupees.*

2. Submission Of Applications :

2.1 Applications for Pre-qualification must be submitted in sealed envelopes, which must be either delivered by hand or by registered mail, at HSCC (I) Ltd., Plot No. 6(A), Block E, Sector-1, NOIDA - 201301, not later than **15:00 hours on 28.02.2007** and be clearly marked "Application for Pre-qualification for **Supply, Installation, Testing, Commissioning, handing over and maintenance of Medical Gases Manifold System and Associated Works for 500 bedded super-speciality hospital for NEIGRIHMS at Shillong, Meghalaya.**

2.2 The name and mailing address of the Applicant should be clearly marked on the envelope.

2.3 All the information asked for Pre-qualification shall be answered in the ENGLISH language by all firms/joint ventures.

- 2.4 Failure to provide information in the stipulated format enclosed or to provide timely clarification or substantiation of the information supplied (considered essential to evaluate the Applicant's qualifications) may result in disqualification of the Applicant.

3. Pre-qualification Criteria:

Prequalification will be based on meeting the following criteria regarding the Applicant's work experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the forms attached to the Letter of Application.

3.1 Essential Minimum Pre-qualification criteria:

The Applicant shall meet the following minimum criteria:

- (a) Average Annual turnover during last three financial years i.e. 2003-2004, 2004-2005, 2005-2006 should not be less than **Rs. 135.00 lakhs**. The above data is to be supported by audited balance sheets/ITC certificates (Fill enclosed ANNEXURE-I).
- (b) The Applicant must have successfully completed job of similar nature during the last seven years ending **31st January 2007** involving oxygen gas manifold, nitrous oxide gas manifold system, gas terminal units, area alarm system etc. on turnkey basis of value as under:-
- i. One similar nature of work of value not less than Rs 360 Lacs.
OR
 - ii. Two similar nature of works of value not less than Rs 225 Lacs each.
OR
 - iii. Three similar nature of works of value not less than Rs 180 Lacs each.
OR
 - iv. Four similar nature of works of value not less than Rs 100 Lacs each

The performance statement giving details of similar works executed during the last seven years upto 31st January 2007 by the Applicant shall be submitted along with copies of orders/completion certificates. (Fill enclosed ANNEXURE - II & enclose copies of order and completion certificates).

- c) The Applicant must be manufacturer or authorized representative of manufacturer of equipments like gas terminal outlets, area alarm system, multi-movement pendants, fully automatic changeover control panel etc. conforming to International Standards / Specifications which should conform to NFPA-99 (USA) standards. Bids submitted by firms not meeting this requirement will not be considered. Manufacturer authorization letter to be enclosed in case the bidder is an authorized representative.

3.2 Other Pre-qualification criteria :

The Applicant should submit documents in support of the following other pre-qualification criteria for further evaluation of the applications :

- 3.2.1 Personnel Capabilities: The Applicant must have suitable qualified and experienced personnel for the successful completion of the works. List of employees and bio-data of key officials shall be submitted.(Fill enclosed ANNEXURE - III).
- 3.2.2 Equipment Capabilities: The Applicant should own, or have assured access to (through hire, lease, purchase agreement or other means) equipment to successfully execute the contract. List of equipments should be submitted (Fill enclosed ANNEXURE -IV).
- 3.2.3 Financial Capabilities: Latest income tax clearance certificate and the audited balance sheets for the last three financial years i.e. 2003-2004, 2004-2005, 2005-2006, should be submitted and must demonstrate the soundness of the Applicant's financial position, showing positive net worth and profitability in last three financial years.
- A certificate from the firm's bankers should be submitted that minimum equivalent to about four months (average) requirement of funds can be managed by bidder in case funds get delayed by employer. Where necessary, the Consultant (HSCC) on behalf of Employer will make inquiries with the Applicant's bankers.(Fill enclosed ANNEXURE-V).
- 3.2.4 Registration/ Licences: The Applicant must have works contract registration and sales tax certificates from the appropriate authorities (Photocopies of registration certificates to be submitted.)
- 3.2.5 The Applicant should not have abandoned any work of Govt. Of India Hospital, nor any of the contract with the Govt of India should have been rescinded during the last 5 years.

- 3.2.6 The Applicant should have facility to provide annual maintenance service contracts for Medical Gases manifold systems. List of and copies of service contract orders to be submitted.
- 3.2.7 The Applicant shall submit the supporting documents regarding the informations given in the ANNEXURE - I to ANNEXURE - V.
- 3.2.8 Information regarding litigation, expulsions and blacklisting, if any, should be submitted with details.
- 3.2.9 Even though the applicants meet the above criteria, they are subject to be disqualified if they have:
- Made misleading or false representation in the form, statement and attachments submitted; and/or
 - Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc.
 - Ever been black listed.
- 3.2.10 The applicants may visit the site to get first hand impression as regards its approach, accessibility etc.

4. Updating Prequalification Information :

- 4.1 Applicants shall be required to update the financial information used for Prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided. An application shall be rejected if the Applicant's qualification thresholds are no longer valid at the time of application.\

Joint Ventures:

- 5.1 The lead partner of the joint venture shall be eligible for submission of pre-qualification applications, submission of tenders and award of work for and on behalf of joint venture.***
- 5.2 The lead partner of the joint venture shall be responsible for satisfactory execution of the contract and maintenance thereafter. The lead partner shall be required to fulfil all contractual liabilities.***

5.3 Joint Ventures must comply with the following requirements:

a. Following are the minimum qualification requirements:

I. The lead partner shall meet not less than 60% of the essential minimum pre qualification criteria given above at clause 3.1a and 3.1b.

II. The other partner shall meet not less than 40% of the essential minimum pre qualification criteria given above at clause 3.1a and 3.1b.

III. The joint venture must satisfy collectively all other pre-qualification criteria given above under clause 3.2.

b) Any change in a pre-qualified joint venture, will be subject to written approval of the Employer prior to the deadline of submission of bids. Such approvals shall be denied if

I. Partners withdraw from a joint venture and the remaining partners do not meet the qualifying requirements

II. The new partner to the joint venture are not qualified, individually or as another joint venture, or

III. In the opinion of the employer, a substantial reduction in competition may result

6. General :

6.1 Only agencies/ firms/ *joint venture* who have been pre-qualified under this procedure shall be eligible for invitation/evaluation of bids.

6.2 The Employer/Consultant reserves the right to :

a) Amend the scope and value of any contract under this project.

- b) Reject or accept any application/bid with out assigning any reasons thereof; and
- c) Cancel the Pre-qualification process and reject all applications/bids

The Employer/ Consultant shall neither be liable for any such actions nor be under any obligation to inform the Applicants.

- 6.3 Only the successful pre-qualified firms and joint ventures will be informed in writing or by fax.
- 6.4 No correspondence either from successful/prequalified applicant or unsuccessfull applicant will be entertained in this regard.

Chief General Manager (PG-III)
For & on behalf of HSCC

LETTER OF APPLICATION

[NOTE : On the letterhead paper of the Applicant including full postal address, telephone no., fax no., telex no., and cable address]

Date:

To

HSCC (INDIA) LIMITED
Plot No. 6(A) , Block E, Sector - 1,
NOIDA (U.P.)

Sirs,

1. Being duly authorised to represent and act on behalf of
(hereinafter referred to as "the Applicant"), and having reviewed and fully understood all the Prequalification information provided, the undersigned hereby apply to be pre-qualified by yourselves as a bidder for the

Supply, Installation, Testing, Commissioning, handing over and maintenance of Medical Gases Manifold System and Associated Works for 500 bedded super-speciality hospital for NEIGRIHMS at Shillong, Meghalaya

Pre-qualification Number	Contract Name
	Supply, Installation, Testing, Commissioning, handing over and maintenance of Medical Gases Manifold System and Associated Works for 500 bedded super-speciality hospital for NEIGRIHMS at Shillong, Meghalaya

2. Attached to this letter are copies or original documents defining :
 - (a) the Applicant's legal status;
 - (b) the principle place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
 - (d) Application form no.1 to 7.

3. Your agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative or any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Your Agency and its authorized representatives may contact the following persons for further information:

General, Personnel, Technical and Financial Enquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made in the full understanding that :
 - (a) Bids by prequalified applicants will be subject to verification of all information submitted for Prequalification at the time of bidding;
 - (b) your Agency reserves the right to :
 - amend the scope and value of the contract/bid under this project; in such event, bids will only be called from prequalified bidders who meet the revised requirements; and
 - reject or accept any application, cancel the Prequalification process, and reject all applications; and
 - (c) your agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant.
6. ***Appended to this application, we give details of participation of each party, including capital contribution and profit/loss agreements to the joint venture or association. We also specify the financial commitments in term of percentages of the value of the contract, and the responsibilities for execution of the contract.***
7. ***We confirm that in the event that we bid, that bid as well as any resulting contract will be:***
 - (a) ***signed so as to legally bind all partners, jointly and severally; and***

(b) submitted with a joint venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us

6. The undersigned declare that statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of applicant or lead partner of a joint venture)	For and on behalf of (name of partner)

APPLICATION FORM NO. 1

GENERAL INFORMATION

All individual firms **and each partner of a joint venture** applying for Pre-qualification are requested to complete the information in this form. **Nationality** information to be provided for all owners or applicants who are partnerships or individually-owned firms.

1.	Name of firm
2.	Head office address
3.	Telephone Contact
4.	Fax Telex
5.	Place of incorporation/ Registration Year of incorporation/ registration

APPLICATION FORM NO. 2

STRUCTURE AND ORGANIZATION

1. The applicant is _____
 - (a) an individual
 - (b) a proprietor firm
 - (c) a firm in partnership
 - (d) a Limited Company or Corporation
 - (e) *a joint venture*
(If yes give complete information in respect of each partner)

2. Attach the Organization Chart Showing the structure of the organization, including the names of the Directors and position of officers. _____

- 3 ***Number of years of experience:***
 - (a) ***As Lead partner***
 - (i) ***In Own country***
 - (ii) ***In Other countries (Specify country)***

 - (b) ***Joint venture partner***
 - (i) ***In Own country***
 - (ii) ***In Other countries (Specify country)***

- 4 ***Name and address of any associates the applicant has in India (In case the applicant happens to be from foreign country) who are knowledgeable in the procedures of Indian customs, immigration, taxes and other informations necessary to do the work.***

5 *For how many years has your organisation been in business of similar works under its present name? What were your fields when your organisation was established? Whether any new field added in your organisation? If so, when?*

6 *Were you ever required to suspend construction for a period of more than six months continuously after you started? If so, give the name of the project and reason therefore.*

7. Have you ever left the work awarded to you incomplete? _____
(If so, give name of project _____
and reasons for not completing _____
the work.)

APPLICATION FORM NO. 3*Name of the applicant***ANNUAL TURN OVER**

<i>Year</i>	<i>Annual Turn Over in Indian Rupees (or equivalent to Indian Rupees) as per Audited Balance Sheet or CA Certificate</i>
<i>2003-2004</i>	<i>Rs.</i>
<i>2004-2005</i>	<i>Rs.</i>
<i>2005-2006</i>	<i>Rs.</i>
<i>Average Annual Turnover over for the past three years</i>	<i>Rs.</i>

APPLICATION FORM NO. 3A*

<i>Name of all Partners of a joint Venture</i>
<i>1 Lead Partner.</i>
<i>2 Partner</i>

<i>Annual Turnover data(For works of like nature as the work under consideration</i>			
<i>Partner</i>	<i>Year 1 2003-2004</i>	<i>Year 2 2004-2005</i>	<i>Year 3 2005-2006</i>
<i>1 Lead Partner</i>			
<i>2 Partner</i>			

** To be filled by joint venture applicants*

Indicate responsibility in respect of planning, construction and execution of works of partners of joint venture

- *Name and address of bankers of joint venture*

- *Details regarding financial responsibility and participation (Percentage share in total of each firm in the joint venture. Attach a memorandum of understanding for the agreement of joint venture which lays down the responsibilities regarding work and financial arrangement in respect of each of the firms in the joint venture.*

APPLICATION FORM NO. 4

Name of the applicant

DETAILS OF COMPLETED WORKS OF SIMILAR NATURE AND COMPLEXITY
(During last seven years ending 31st May 2006)

Sl. No	Name of the Contract	Name of the client	Brief Description of the Contract	Date of Start	Date of Completion as per contract	Date of actual completion	Value
1.							
2.							
3.							
4.							

NOTE :

- Please attach supporting documents for the above information**

APPLICATION FORM NO. 4A*

Name of the applicant

<i>Name of all Partners of a joint Venture</i>
<i>1 Lead Partner.</i>
<i>2 Partner</i>

DETAILS OF COMPLETED WORKS OF SIMILAR NATURE AND COMPLEXITY
(During last seven years ending 31st May 2006)

Sl. No	Name of the Contract	Name of the client	Brief Description of the Contract	Date of Start	Date of Completion as per contract	Date of actual completion	Value
1.							
2.							
3.							
4.							

** To be filled by joint venture applicants*

** Please furnish above details separately for both the partners of joint ventures*

NOTE :

- 1. Please attach supporting documents for the above information**

APPLICATION FORM NO. 5

Name of the applicant

PERSONNEL CAPABILITIES

Sl. No.	Name & Address of the Employee	Technical Qualification	Post held	Date of Employment

APPLICATION FORM NO. 5A*

Name of the applicant

PERSONNEL CAPABILITIES

Sl. No.	Name & Address of the Employee	Technical Qualification	Post held	Date of Employment

** To be filled by joint venture applicants*

** Please furnish above details separately for both the partners of joint ventures*

APPLICATION FORM NO. 6

Name of the applicant

EQUIPMENT CAPABILITIES

Sl. No.	Particulars of Machineries, Tools, Plant, testing equipments/facilities etc. owned by applicant	Quantity	Approximate Value
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			

APPLICATION FORM NO. 6A*

Name of the applicant

EQUIPMENT CAPABILITIES

Sl. No.	Particulars of Machineries, Tools, Plant, testing equipments/facilities etc. owned by applicant	Quantity	Approximate Value
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			

** To be filled by joint venture applicants*

** Please furnish above details separately for both the partners of joint ventures*

APPLICATION FORM NO. 7*Name of the applicant*

FINANCIAL CAPABILITIES

Financial Information in Rs. equivalent	For year 2003-2004	For year 2004-2005	For year 2005-2006
1. Total Assets			
2. Current Assets			
3. Total Liabilities			
4. Current Liabilities			
5. Profit before Tax			
6. Profit after Tax			

Note:

- 1. Attach copies of audited balance sheets for all three years (2003-2004, 2004-2005, 2005-2006) and Bankers Certificate.**

APPLICATION FORM NO. 7A*

Name of the applicant

FINANCIAL CAPABILITIES

Financial Information in Rs. Equivalent	For year 2003-2004	For year 2004-2005	For year 2005-2006
1. Total Assets			
2. Current Assets			
3. Total Liabilities			
4. Current Liabilities			
5. Profit before Tax			
6. Profit after Tax			

** To be filled by joint venture applicants*

** Please furnish above details separately for both the partners of joint ventures*

Note:

- 2. Attach copies of audited balance sheets for all three years (2003-2004, 2004-2005, 2005-2006) and Bankers Certificate.**