

HSCC (INDIA) LTD.

(Consultants & Engineers for Mega Hospitals & Laboratories)

Plot No.6(A), Block-E, Sector-1,NOIDA - 201301 (U.P.)

Phone Nos. : 91-2542436-38, 2542440, 2542443 Fax : 91-11-91-2542447

NO. : HSCC/RMRC/LAB/PG-III/2007

Dated : 07.05.2007

NOTICE INVITING APPLICATIONS FOR PRE-QUALIFICATION

HSCC(I) Ltd., On behalf of “Regional Medical Research Centre (RMRC), Dibrugarh-Assam”, intends to Pre-Qualify agencies/firms for the “**Construction of State of Art Laboratory at Regional Medical Research Centre (RMRC), Dibrugarh-Assam and its maintenance during the Defect Liability period**” including preparation of detailed structure design & drawings and shop drawings for all services. The concept will be provided by HSCC. **Estimated Cost of Works** : Rs. 1350.00 Lakhs. **Completion Period** : 16 (sixteen) months. **Minimum Pre-Qualification Criteria** : (a) Average Annual Financial Turnover during the last three financial years i.e. 2003-2004, 2004-2005 & 2005-2006 should be at least 30% of the estimated cost. (b) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following : Three similar completed works costing not less than the amount equal to 40% of the estimated cost. Or Two similar completed works costing not less than the amount equal to 50% of the estimated cost. Or One similar completed work costing not less than the amount equal to 80% of the estimated cost. (c) Similar works means construction, testing and commissioning of Laboratory Facility/Super specialty Hospital/Clean Room Facility including civil works, electrical works, HVAC works, PHE works and other associated systems and services. It is expected that invitation of bid will be made in May/June 2007. Pre-Qualification is open to all the agencies having sound background and specialization in carrying out similar works. Pre-Qualification documents can be obtained in person on any working day from **10.05.2007** to **31.05.2007** upto 14.00 Hrs. from HSCC (I) Ltd., E-6(A), Sector-I, Noida, U. P. on payment of **Rs. 2500/-** in cash or in the form of Demand Draft/ Banker's cheque in favour of **HSCC (I) Limited** payable at **NOIDA/DELHI** or may be downloaded from website www.hsccitd.co.in/tender.html and submitted along with a demand draft of **Rs. 2500/-** in favour of HSCC(I) Ltd. payable at Noida. The last date of submission of sealed Pre-Qualification Application document complete in all respect is **01.06.2007** upto 4.00 pm at **HSCC (I) Ltd., Plot 6(A), Block-E, Sector-I, Noida-201301**. HSCC reserves the right to Accept or Reject any/all applications without assigning any reason thereof.

CHIEF GENERAL MANAGER (PG-III)

INSTRUCTION TO APPLICANTS

PROJECT NAME : Construction of State of Art Laboratory at Regional Medical Research Centre (RMRC), Dibrugarh-Assam, and its maintenance during the defect liability period.

EMPLOYER / : Regional Medical Research Centre (RMRC),
PRINCIPAL EMPLOYER Dibrugarh, under Indian Council of Medical Research.

1.0 SCOPE OF BID :

1.1 For and On behalf of “Regional Medical Research Centre (RMRC), Dibrugarh-Assam” (RMRC, The Employer), HSCC(I) Ltd. (HSCC, the Consultant) intends to Pre-Qualify agencies/firms for the above works detailed as under

1.2 BRIEF DETAILS :

Construction of State of Art Laboratory at Regional Medical Research Centre (RMRC), Dibrugarh-Assam, including civil works, electrical works, HVAC works, PHE Works and other associated systems and services and its maintenance during the defect liability period including preparation of detailed structure design & drawings and shop drawings for all services. The concept will be provided by HSCC.

Estimated Cost of Works (Rs.) : 1350.00 Lakhs

Time of Completion : 16 Months

1.3 Pre-Qualification is open to all the agencies having sound background and specialization in carrying out similar works.

2.0 SUBMISSION OF APPLICATION :

2.1 Application for Pre-Qualification must be submitted complete in all respect in sealed envelopes which must be either delivered by hand or by registered mail, at HSCC(I) Ltd, Plot No. 6(A), Block-E, Sector-I, NOIDA, U.P.-201301, so as to reach not later than 4.00 pm on 25.05.2007 and be clearly marked “**Application for Pre-Qualification for Construction of State of Laboratory at Regional Medical Research Centre (RMRC), Dibrugarh-Assam**”

2.2 The name and mailing address of the Applicant should be clearly marked on the envelope.

2.3 All the information asked for pre-qualification shall be answered in the ENGLISH language by all the agencies/firms.

- 2.4 Failure to provide information in the stipulated format enclosed or to provide timely clarification or substantiation of the information supplied (considered essential to evaluate the Applicant's qualification) may result in disqualification of the Applicant.

3.0 PRE-QUALIFICATION CRITERIA :

- 3.1 Pre-Qualification will be based on meeting all the minimum criteria for pre-qualification and other qualification criteria regarding the Applicant's work experience, personnel and equipment capabilities and financial position as demonstrated by the Applicant's responses in the forms attached to the Letter of Application.

- 3.2 The Applicant should meet the following minimum criteria for Pre-Qualification :

- (i) Average Annual Financial Turnover during the last three financial years i.e. 2003-2004, 2004-2005 & 2005-2006 should be at least 30% of the estimated cost.

- (ii) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following :

Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

or

Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

or

One similar completed work costing not less than the amount equal to 80% of the estimated cost.

- (iii) Similar works means construction, testing and commissioning of Laboratory Facility/Super specialty Hospital/Clean Room Facility including civil works, electrical works, HVAC works, PHE works and other associated systems and services.

4.0 PERSONNEL, EQUIPMENT AND FINANCIAL CAPABILITIES

- 4.1 Personnel Capabilities : The firm must have suitable qualified and experienced personnel for the successful completion of the works. List of employees and bio-data of key officials shall be submitted stating clearly how these would be involved in this work. (Fill enclosed ANNEXURE – I).

- 4.2 Equipment Capabilities : The BIDDER should own, or have assured access to (through hire, lease, purchase agreement or other means) equipment to successfully execute the contract. List of equipments should be submitted (Fill enclosed ANNEXURE -II). The bidder shall also provide details of manufacturing setups, if owned by the firm.
- 4.3 Financial Capabilities : Audited balance sheets for the last three financial years i.e. 2003-2004, 2004-2005 & 2005-2006, should be submitted and must demonstrate the soundness of the BIDDER's financial position, showing positive networth and profitability in last three financial years. (Fill enclosed ANNEXURE-III).
- 4.4 The Bidder should have solvency of Rs. 250.00 Lakhs certified by Nationalized / Schedule Bank (Bidders Bankers). Where necessary, the Consultant (HSCC) on behalf of Employer will make inquiries with the BIDDER's bankers.

5.0 EXPERIENCE OF CONSTRUCTION OF PROJECTS OF SIMILAR NATURE & COMPLEXITY

The bidder shall submit information about their the past experience in construction of projects of similar nature with information about magnitude of the Projects, Type of Projects ,Client Satisfaction/completion certificate, Time Overrun if any, Cost over run if any , (Fill enclosed ANNEXURE-IV).

6.0 OTHER EVALUATION INFORMATION

- 6.1 Registration/Licence : The firm must have works contract/VAT registration and sales tax certificates from the appropriate authorities (Certified true copies of registration certificates to be submitted.)
- 6.2 The firm should not have abandoned any work of Govt. Of India / Govt. department during the last 5 years.
- 6.3 Information regarding litigation, expulsions and blacklisting , if any, should be submitted with details.
- 6.4 In case the firm has not abandoned any work of Govt. of India / Govt. department during the last 5 years and also does not have any history of litigation, expulsion and blacklisting, a self declaration to this should be submitted by the firm on a non-judicial stamp paper of appropriate value.
- 6.5 The bidder shall submit the supporting documents regarding the information given in the ANNEXURE-I to ANNEXURE-IV.

7.0 Even though the Applicants meet the above criteria, they are subject to be disqualified if they have:

- made misleading or false representation in the form, statement and attachments submitted; and/or
- record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures, etc.
- found to have been black listed in any of the works.

8.0 The applicants are advised to visit the site to get first hand information as regards its approach, accessibility, working conditions, site conditions, availability of labour and material etc. and other matters affecting cost and work. All costs incurred in connection with submission of the pre-qualification application shall be borne by the applicant irrespective of the outcome.

9.0 If any information furnished by the applicant is found incorrect at a later stage, applicant shall be liable to be debarred from tendering in HSCC. The department reserves the right to verify the particulars furnished by the applicant independently.

10.0 The competent authority to pre-qualify shall have the power to relax any condition/criterion for pre-qualification if it considers expedient to do so.

11.0 Even though the agency meets all the criteria, the Employer / Consultant reserves the right to accept or reject any applicant/disqualify any agency without assigning any reason whatsoever.

12.0 UPDATING QUALIFICATION INFORMATION

12.1 Applicants shall be required to update the financial information used for Pre-Qualification as and when asked for and at the time of submitting their bids, to confirm their continued compliance with the pre-qualification criteria and verification of information provided. An application shall be rejected if the BIDDER's qualification thresholds are no longer valid at the time of application.

13.0 GENERAL

13.1 Only agencies / firms who have been pre-qualified under this procedure will be invited to bid. A pre-qualified firm may submit only one bid for the contract. If a firm submit more than one bid all bids of the party will be rejected.

- 13.2 The Employer / Consultant reserves the right to :
- (a) Reject or accept any application without assigning any reason thereof
 - (b) Cancel the pre-qualification process and reject all applications
 - (c) Split the works into different packages if required
 - (d) Amend the scope and value of any contract under this project, in such event the bids will only be called from those pre-qualified applicants who meet the requirements of the contract as amended.
- 13.3 Joint venture companies shall not be allowed to participate in the bid
- 13.4 Only the successful / pre-qualified applicants will be informed in writing or by fax.
- 13.5 No correspondence either from successful / pre-qualified applicant or unsuccessful applicant will be entertained in this regard.

**Chief General Manager (PG-III)
For & on behalf of HSCC(I) Ltd.**

LETTER OF APPLICATION

[NOTE : On the letterhead paper of the applicant including full postal address, telephone no., fax no., telex no. and cable address]

Date : _____

To,
HSCC(I) Ltd.
Plot No. 6(A), Block(E), Sector-I
NOIDA, U.P.-201301

Sirs,

1. Being duly authorised to represent and act on behalf of (hereinafter referred to as “the Applicant”) and having reviewed and fully understood all the pre-qualification information provided, the undersigned hereby apply to be pre-qualified by yourselves as a bidder for the

Construction of State of Art Laboratory at Regional Medical Research Centre (RMRC), Dibrugarh-Assam its maintenance during the Defect Liability period

Pre-Qualification Number	Client Name
HSCC/PQ/RMRC/LAB/07	Regional Medical Research Centre (RMRC), Dibrugarh, Assam under Indian Council of Medical Research

2. Attached to this letter are copies or original documents defining :
 - (a) the applicants legal status
 - (b) the principal place of business
 - (c) the place of incorporation (for applicants who are corporations) or the place of registration and the nationality of the owners (for applicants who are partnerships or individually owned firms)
 - (d) application form no. 1 to 6
3. Your agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This letter of application will also serve as authorization or any individual or authorized representative or any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information

provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Your agency and its authorized representatives may contact the following persons for further information :

General, Personnel, Technical and Financial Enquiries	
Contact 1 :	Telephone 1 :
Contact 2 :	Telephone 2 :

5. This application is made in the full understanding that :

(a) Bids by pre-qualified applicants will be subject to verification of all information submitted for pre-qualification at the time of bidding

(b) Your agency reserves the right to :

- amend the scope and value of the contract / bid under this project ; in such event, bids will only be called from pre-qualified bidders who meet the revised requirements ; and
- reject or accept any application, cancel the pre-qualification process, and reject all applications without assigning reasons thereof ; and

(c) Your agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant

6. The undersigned declare that statements made and the information provided in the duly completed application are , true and correct in every detail.

Sealed & Signed
Name
For and on behalf of

APPLICATION FORM NO. 1

GENERAL INFORMATION

All individual firms applying for Qualification are requested to complete the information in this form. Information to be provided for all owners or APPLICANTS who are partnerships or individually-owned firms.

1.	Name of firm
2	Head office address
3	Telephone Contact
4	Fax Telex
5	Place of incorporation/ Registration Year of incorporation/ registration

APPLICATION FORM NO. 2

STRUCTURE AND ORGANIZATION

1. Name & address of the applicant
2. Telephone No. / Telex No. / Fax No.
3. Legal status of the applicant (attach copies of original document defining the legal status)
 - (a) An individual
 - (b) A proprietor firm
 - (c) A firm in partnership
 - (d) A Limited Company or Corporation.
4. Particulars of registration with various Government bodies (attach attested photocopy)

Organisation /Place of registration	Registration No.
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5. Name and Titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorised to act for the organisation
7. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.
8. Has the applicant ever abandoned the awarded work before its completion ? If so, give name of the project and reasons for abandonment.
9. Has the applicant ever been debarred / black listed for tendering in any organisation at any time ? If so, give details.
10. Has the applicant ever been convicted by a court of law? If so, give details.
11. Any other information considered necessary but not included above.

APPLICATION FORM NO. 3

ANNEXURE - I

PERSONNEL CAPABILITIES

Sl. No.	Designation	Total Number	Number available for this work	Name	Qualification	Professional experience and details of work carried out	How these would be involved in this work	Remarks

APPLICATION FORM NO. 4

ANNEXURE - II

EQUIPMENT CAPABILITIES

Sl. No.	Name of Equipment	Nos.	Capacity or Type	Age	Condition	Ownership Status			Current Location	Remarks
						Presently owned	Leased	To be purchased		

- **Provide details of Manufacturing Facilities, if owned by the firm, with complete details.**

APPLICATION FORM NO. 5**ANNEXURE - III****FINANCIAL CAPABILITIES**

Year	Annual Turn Over in Indian Rupees (or equivalent to Indian Rupees) as per Audited Balance Sheet
2003-2004	Rs.
2004-2005	Rs.
2005-2006	Rs.
Average Annual Turnover over the past three years	Rs.

Financial Information in Rs. Equivalent	For year 2003-2004	For year 2004-2005	For year 2005-2006
1. Total Assets			
2. Current Assets			
3. Total Liabilities			
4. Current Liabilities			
5. Profit before Tax			
6. Profit after Tax			

NOTE : The above data is to be supported by audited balance sheets

1. Attach copies of audited balance sheets for all three years (2003-2004, 2004-2005 & 2005-2006).
2. Indicate Financial arrangements for carrying out the proposed work.
3. Attach recent solvency certificate from bankers

APPLICATION FORM NO. 6

ANNEXURE - IV

EXPERIENCE OF CONSTRUCTION OF PROJECTS OF SIMILAR NATURE & COMPLEXITY

(During last seven years ending last day of month previous to the one in which applications are invited)

Sl. No.	Name of work / project and location	Owner or sponsoring organization	Cost of work in Lakhs	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration/ pending/in progress with details*	Name and address/ telephone number of officer to whom reference may be made	Remarks

* Indicate gross amount claimed and amount awarded by the Arbitrator

NOTE : **Please attach supporting documents (completion certificates along with order copies) for the above information**