

TO

Subject: **Running/ Maintenance of 1010 KVA DG set and supply & running of 125 KVA DG set round the clock for Vardhman Mahavir Medical College Building within Safdarjung Hospital Campus, New Delhi ( Package-VI)**

Sir,

On behalf of Safdarjung Hospital, New Delhi, HSCC(India),Ltd. intends to invite sealed Tender for at the Site of **Running/ Maintenance of 1010 KVA DG set and supply & running of 125 KVA DG set round the clock for Vardhman Mahavir Medical College Building within Safdarjung Hospital Campus, New Delhi ( Package-VI)** from the reputed agencies for Providing this Services at the places as detailed below:

<p><b><u>Location</u></b></p> <p><b>Vardhman Mahavir Medical College buiding within Safdarjung Hospital Campus, New Delhi ( Package-VI)</b></p> <p><b><u>Period of contract :</u></b></p> <p>Initially for <b>Six Months</b> or may be extended on satisfactory Performance.</p> <p><b><u>Estimated Cost</u></b></p> <p>Rs. 116 lakhs</p>	<p><b><u>EMD</u></b></p> <p>Rs. 2.32 lakhs in the form of Demand Draft from any Nationalized/Schedule bank in Favor of HSCC(I) Ltd. Payable at Noida</p> <p><b><u>Retention Money</u></b></p> <p>Retention money @ 5% shall be deducted from each month RA bill subject to maximum amount of 5% of contract price.</p>	<p><b><u>Pre-qualification Criteria</u></b></p> <p>- Average Annual Turn over during last three financial year shall be Rs. 34.8 lakhs only.</p> <p>- The agency must have done <b>one</b> similar works of Rs. 92.8 lakhs or Two similar works of Rs. 58 lakhs or three similar works of Rs. 46.4 lakhs each against single tender during the last 7 years in Govt Deptt. / Semi Govt.Deptt. / PSU/ Autonomous bodies/ reputed Private institutions.</p> <p>The Contractor should have following registration:</p> <ol style="list-style-type: none"> <li>1. E.P.F</li> <li>2. E.S.I</li> <li>3. Service Tax</li> </ol>
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Similar work means should have done successfully running/maintenance of DG set of any building as mentioned above.

Tender Document will be issued at a cost of Rs.1000/- (Rs. One thousand only) Non refundable.

Date of issue of Tender Documents is available upto 30<sup>th</sup> March 2007 till 14 :00 hrs. The offer shall be submitted in sealed covers clearly marked on the top of the envelope “ **Tender for Running/ Maintenance of 1010 KVA DG set and supply & running of 125 KVA DG set round the clock for Vardhman Mahavir Medical College Building within Safdarjung Hospital Campus, New Delhi ( Package-VI) latest by 30<sup>th</sup> March 2007 upto 16:00 hrs.**

#### ENVELOPE MARKED NO.1

Shall contain an earnest money of Rs. 2.32 lakhs in the form of demand draft/pay order in favor of HSCC (India) Ltd, payable at New Delhi. EMD shall return to all bidders after award of work and after submission of proper performance Bank guarantee by L1 bidder.

#### ENVELOPE MARKED NO. 2

Shall contain the price bid & Scope of work General conditions of contract duly filled .

There will not be any public opening. The offers should reach to undersigned on or before 30<sup>th</sup> march, 2007 till 16:00 hrs. at the following address:

**Chief General Manager ( PG-II)  
HSCC (India) Ltd.  
Block- E-6(A), Sector-1  
Noida-201301(U.P)**

Offers not complete in all respects and/or received without the earnest money, conditional or not in accordance with our terms and conditions, will be summarily rejected. The decision of HSCC shall be final and binding in this regard. HSCC reserves the right of acceptance or rejection of any or all quotations without assigning any reason thereof and also take no responsibility for delay loss or non-receipt of quotations sent by post either way.

Kindly note that your offers shall be valid for one year from date of submission of your bid.

Thanking you.

Yours faithfully,

( A.K.Sinha)  
Asst. Manager(C)

Enclosure :           Annexure - A - Scope of work General conditions of contract  
Annexure -B - BOQ



## Scope of work

### Annexure-A

The Agency will provide services by supplying trained workers as per the direction at **Running/ Maintenance of 1010 KVA DG set and supply & running of 125 KVA DG set round the clock for Vardhman Mahavir Medical College Building within Safdarjung Hospital Campus, New Delhi ( Package-VI).**

The workers of particular shift will be off from the duty only after the guards of the next shift report for duty. The shift/Change will be after proper handing over/ taking over formalities in the register provided for this purpose.

## RESPONSIBILITIES

Your Responsibilities With Regard to Running the DG sets to be Provided Will be:

1. To prevent all thefts, pilferage, damage to the any parts and consumables DG sets etc. from operator/worker at **Running/ Maintenance of 1010 KVA DG set and supply & running of 125 KVA DG set round the clock For Vardhman Mahavir Medical College Building within Safdarjung Hospital Campus, New Delhi ( Package-VI).**
2. To carry out any other work allotted to you with regard to the said Works. All the working area under you must be cleaned properly upto the satisfaction to the users .
3. Agency has to purchase all consumables, parts well in advance and challans/bills to be submitted to the designated officer in charge.
4. In any case if DG set does not run due to absence of any parts or consumables and due to any fault the agency may lead to pay suitable penalty/termination of contract.
5. Provision of First Aid treatment should be kept ready in case of necessity.
6. To provide periodical checking the performance by your senior staff at

least once in a week or as & when called.

7. To strict work in accordance with the instruction given to you by the management from time to time.
8. To maintain regular contact with the management with regard to performance and requirements of the work awarded to you and its improvement.
9. Agency must ensure that all the workers should be well dressed and well disciplined as well.
10. You will be responsible for arranging Diesel/consumables/any kind of parts etc. required for providing better running /maintenance of services and as directed by Engineer.
11. Expert electrician, operator and supervisors to be posted at site to attend all the electrical problems. The Person should be well expert to handle all those problems related to electrical systems/DG sets

## **LIABILITIES**

1. The workers supplied by you will be well trained, young, smart and well mannered with proper uniform.
2. The shift of the workers would be rotated weekly and a roaster would be maintained.
3. The operator/ electrician would be changed with proper handing & taking over every month to avoid possible contacts/collusion for better service arrangement from operational point of view.
4. All liabilities such as wages, ESI, PF, Bonus and other statutory requirements of any workers/staff involved on duty will be borne by you. You will submit the proof of PF & ESI payments on demand.
5. Any damage to the DG sets or any king of installation shall be done on your risk and cost and the amount shall be recovered from your bills.

## TERMS & CONDITIONS :

1. Period of contract : This contract shall be valid for a period of **Six months** may be extended on mutual agreed or based on satisfactory performance.
2. Price: Your quoted rates shall be valid for a minimum period of one year from the date of submission of the tender.
3. Termination of Contract: HSCC reserves the rights to terminate the contract by giving one month's notice without assigning any reason whatsoever.
4. Payment: payment shall be made on monthly basis within Ten days from the date of receipt of bill duly certified & recommended by designated officer In charge.
5. Workmen Employed: The Service provider shall be responsible for following all labor laws and statutory requirement, insurances pertaining to his employees. He indemnifies HSCC against any Claim in this account.
6. Delay in Payment : In case of delay in monthly payment the agency should have financially sound to make payments to its manpower & consumable without effecting the work for a minimum period of 04 months.
7. Performance Security : Performance security BG of an amount of Rs. 5% Bank Guarantee of contract price to be submitted form any nationalized/scheduled bank by L1 bidder within week after award of work, which shall covers all thefts, pilferage, damage etc. However If the cost of the equipment/machineries etc. is more than the security deposit the balance amount shall be recovered from the agency from their bills. The format of the BG shall be provided by HSCC.
8. Disputes ; Any disputes and differences related to the performance, workmanship and contract or any thing whatsoever the decision of the engineer shall become final binding to the agency if not the matter may be solve under jurisdiction of Delhi courts only.
9. Labour rates: Any revision of labour rates by local authorities will in

no way affecting the rates quoted by the bidder & the rates will be valid for minimum period of one year & extendable on mutual consent thereafter.

10. Rates covered : Rates per person quoted by the bidder shall cover from 01 numbers to 100 numbers beyond 100 numbers shall be based on mutual agreed rates.
11. Replacement of Staff : Any staff may be asked to be replaced immediately from site without assigning any reason whatsoever. Non-compliance may lead to suitable deduction shall be made on per day basis
12. Restrictions : No staff of yours smoking cigarette, bidi , chewing pan, Gutkha etc. is allowed to enter in the campus. Non-Compliance may lead to suitable penalty/termination of contract.
13. Attendance register : Daily attendance to be verified by the officer designated after award of work.
14. Certification of bills : Every bills to be certified by the officer nominated time to time

You are requested to quote your lowest workable rate for the above work and submit the documents after stamped, signed in a sealed envelope.

**Annexure-B**

On behalf of Safdarjung Hospital, New Delhi, HSCC(India),Ltd. intends to invite sealed Tender for **Running/ Maintenance of 1010 KVA DG set and supply & running of 125 KVA DG set round the clock for Vardhman Mahavir Medical College Building within Safdarjung Hospital Campus, New Delhi ( Package-VI)** as mentioned below :

**BILL OF QUANTITY**

Sl.No.	Description	Unit Charge/per hour	Rate per day (in Rs.)	Rate per month ( In Rs.)
1	<b>Running/ Maintenance charge of 1010 DG set including consumables, any kind of parts with load considered in range of 300 KVA and including charges of manpower which includes at least 02 nos. operator for DG set and 02 nos. technician in substation and 03 nos. in the building including library block to look after other power distribution systems or as directed by engineer incharge. Toal number of manpower is 21 round the clock.</b>			
2.	<b>Supply &amp; running of 125 KVA DG set with change over switch min. of 250A with enclosure complete including cable, termination of cables required for above DG set and in panel including consumables, any parts and 06 manpower's as per item no.1 or as directed by engineer in charge.</b>			

\* Please indicate the break up of rates I.e. minimum wages, PF, ESI, Service Tax, Service Charge etc fulfilling all laws, Rules, requirements and Statutorily obligations required under minimum wages act, workmen's compensation act and other labor laws in force from time to time.

**SAFDARJUNG HOSPITAL, NEW DELHI**

**TENDER FOR**

**Running/ Maintenance of DG set of 1010 KVA and supply & running of 125 KVA DG set per unit charge at Vardhman Mahavir Medical college & Library building within Safdarjung Hospital Campus, New Delhi ( package-VI)**

March 2007

**HSCC (INDIA ) LTD.  
(CONSULTANTS & ENGINEERS FOR MEGA HOSPITALS & LABORATORIES)  
E-6(A), sector-1, NOIDA(U.P) 201301 (India)**

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