

Ministry of Health and Family Welfare  
Food and Drug administrative Bhawan, Kotala Road, New  
Delhi

Price Bid for  
Providing AC/Non-AC diesel driven/petrol  
driven/CNG taxis



HSCC (INDIA ) LTD.  
(CONSULTANTS & ENGINEERS FOR MEGA HOSPITALS & LABORATORIES)  
E-6(A), sector-1, NOIDA(U.P) 201301 (India)

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## HSCC (India) Ltd E-6(A), Sector-1, Noida

### NOTICE INVITING TENDER FOR HIRING OF TAXI SERVICES

On behalf of Ministry of Health & Family Welfare Govt. of India, HSCC (India), Ltd invites Sealed bids from reputed and established Taxi Operators from NCR Region for supply of AC/Non-AC diesel driven/petrol driven/CNG taxis on requirement basis for a period of one year or as specified in the letter communicating acceptance of tender/award of work. There shall be a requirement of five vehicles for office use on regular basis. Further, there may be requisition for additional vehicles depending upon requirement. Agencies having sound background and experience Applicants may obtain the PQ documents on any working day between **10.00 AM** and **15.00HRS** from 25.02.2008 to 29.02.2008 on written request from HSCC at the above address against a non refundable fee of **Rs.1000/-** payable in cash or in the form of Demand Draft/ Banker's Cheque in a favor of **HSCC (INDIA) Limited** from any nationalized bank/ scheduled bank payable at **NOIDA / DELHI**. The applicant may collect the documents in person with authorization letter or on request, HSCC will promptly dispatch the documents by courier on payment of an extra amount of **Rs. 500/-** over & above the said document fee of **Rs.1000/-**, but under no circumstances HSCC will be held responsible for late delivery or loss of the documents so mailed. The applicants may see the tender documents during the sale period as referred above at HSCC Corporate office, Noida prior to purchasing. The tender paper may be down loaded from our web site [www.hsccltd.co.in](http://www.hsccltd.co.in) and might be submitted along with the tender cost of **Rs.1000.00**.

Tender for providing Taxi Services at  
FDA Bhawan, Kotala Road, New Delhi.

**Name of work :** Providing AC/Non-AC diesel driven/petrol driven/CNG taxis  
for FDA Bhawan Delhi.

Terms & Conditions of work

1. The firm shall be located in NCR Region.
2. The rate shall be quoted for AC/non-AC cars along with model for daily, fortnightly and monthly rates. It is also mentioned that the vehicle provided should be in good working condition and will not be more than three years old.
3. The firm shall also be required to provide the services of a Driver, whenever required for which the rate should be quoted separately.
4. The firm shall furnish the details of offices where similar services are provided by them.
5. The firm will provide a mobile to each of the car driver hired for easy monitoring of car and proper use.
6. The firm shall be solely responsible for any act of commission and/or omission on the part of the Driver deployed.
7. In case of theft or loss of property, the firm shall be liable to compensate for such losses in full.
8. The firm shall be responsible for complying with all statutory requirements and obligation at their own costs.

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**HSCC (India) Ltd, E-6(A), Sector-1 Noida (U.P)-201301**

**Terms and Conditions of Tender**

1. The tender forms should be clearly filled in ink or typewritten. The firm should quote the rates and amount tendered in figures as well as in words. Alterations, unless legibly attested by the Firm, shall disqualify the tender. The tender should be signed by the Firm himself/themselves or to his/their authorized agent on his/their behalf, (authorization should be enclosed).
2. The Firm should take care that the rate and amount are written in figures as well as in words that interpolation is not possible. No blanks should be left which could otherwise make the tender liable for rejection.
3. The quotation should be valid for at least upto two months from the date of opening of tender.
4. An earnest money deposit of Rs.36000/- through a Demand Draft/Pay Order drawn in favour of "HSCC (India) Ltd" should accompany the tender, failing which the tender shall be rejected.
5. The Firm should inter alia furnish the following information/ documents:
  - a. PAN number & Service Tax number
  - b. Details of other Organizations where the Firm is providing similar services.
1. Escalation clauses shall not be accepted on any grounds during the pendency of the contract.
2. The contract shall be in force for one year or the period specified from the date of award of contract.
3. The selection of the Firm shall be based on organizations quoted rates; length of existence; relevant experience in similar establishments; No of Driver on rolls, No of vehicles, model, make etc.
4. The Agency shall not engage the services of any sub-contractor or transfer the contract to any other person.
5. The rates quoted shall be consolidated inclusive of all taxes and levies. HSCC will reimburse, parking charges/toll tax on submission on documentary evidence.
6. The Agency shall be solely responsible for any act of commission and/or the part of staff deployed.

7. In case of non-compliance of any of the clause/terms, HSCC will have the right to impose penalty as deemed fit. The decision of HSCC in this regard shall be final and binding.
8. Either party can terminate the contract by serving clear 30 days written notice on the other party.
9. Firms submitting tender would be considered to have read and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.
10. HSCC reserves the right to accept or reject any or all tenders, without assigning any reason whatsoever.
11. The representative of the Firms may visit the office with prior consent and arrangement.
12. Any act on the part of the Firm to influence anybody in HSCC would make him liable for rejection of the tender.
13. Within 10 days of the date of notification, the successful bidder shall furnish performance security/security deposit for Rs.25,000/- in the form of Demand Draft drawn in favour of HSCC (I) Ltd, payable at Noida or New Delhi from a Nationalised/1<sup>st</sup> class/scheduled bank.
14. In case of dispute arising out of this contract, provisions of Arbitration and conciliation of India Act, 1996, will apply.

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**BRIEF DETAILS OF THE BIDDER**

1. Name of the Agency & Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Person to be contacted : \_\_\_\_\_

3. Telephone Nos (Taxi Stand) : \_\_\_\_\_

4. Distance of Taxi Stand to  
HSCC Office, Noida : \_\_\_\_\_

5. Type of Taxis Owned

Sl.No	Car Description	Nos
1.	Economy Cars - Tata Indica, Ambassdor, Wagon R	
2.	Medium Cars - Esteem Ford Ikon, Indigo, Baleno etc	
3.	Honda City, Honda Accord, Lancer, Accent, Optra etc	
4.	Qualis, Scorpio, Innova, Tavera, Sumo etc	

6. Details of vehicles

S.No	Registration No	Make	Model	AC/Non-AC
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				



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7. No of Skilled Drivers .....

Signed .....

Bidders Name \_\_\_\_\_

		FORMAT FOR QUOTATION (Daily Basis)							
SI.No	Description	Rates							
		Economy Cars		Medium Cars		Luxury Cars		Spacious Cars	
		Non-AC	AC	Non-AC	AC	Non-AC	AC	Non-AC	AC
<b>A</b>	<b>Hiring charges for local journey</b>								
1	4 hrs/40 kms								
2	8hrs/80 kms								
3	Charges for extra KM								
4	Charges for extra hours beyond 8 hrs (per hour)								
<b>B</b>	<b>Hiring charges for Oustation journey</b>								
1	Charges per KM								
2	Night Stay Charges (per night)								
	ECONOMY CARS	TATA INDICA, AMBASSDOR, WAGON R ETC							
	MEDIUM CARS	ESTEEM, FORD IKON, INDIGO, BALENO ETC							
	LUXURY CARS	HONDA CITY, HONDA ACCORD, LANCER, ACCENT, OPTRA ETC							
	SPACIOUS CARS	QUALIS, SCORPIO, INNOVA, TAVERA, SUMO ETC							
	We also confirm that the prices quoted above are inclusive of all taxes, duties, levies, other incidental charges etc and shall remain firm during the enitre contract duration.								

**FORMAT FOR QUOTATION**

Monthly basis

Daily basis

Charges for hiring of one Driver