

INDIAN INSTITUTE OF CHEMICAL BIOLOGY
KOLKATA

**DEVELOPMENT OF NEW CAMPUS
AT SALT LAKE, KOLKATA**

**DEVELOPMENT OF SUBMISSION DRAWINGS AND
OBTAINING APPROVAL FROM LOCAL STATUTORY
AUTHORITIES OF KOLKATA**

FEBRUARY, 2007

HSCC (I) LIMITED

E-6 (A), Sector 1, NOIDA (U.P.) –201301

Phone : 0120-2542436-40

Fax : 0120-2542447

E-Mail : hsccltd@nda.vsnl.net.in

HSCC (INDIA) LIMITED

Plot No. 6 (A), Block-E , Sector-I , Noida -201301 , (U.P.)

NOTICE NO : HSCC/SPG/IICB/2007

Dated : 05.02.2007

ANNEXURE - A

INVITATION OF OFFERS FROM CONSULTANTS/ARCHITECTS

1. HSCC (INDIA) LIMITED provides comprehensive services from concept to commissioning in the health care sector ranging from feasibility studies, planning, design and detailed engineering, project management, procurement and commissioning of medical equipments and procurement of drugs.
2. HSCC (INDIA) LIMITED has been retained as PMC consultants by Indian Institute of Chemical Biology (IICB), Kolkata for “**Development of New Campus at for IICB at Salt Lake, Kolkata.**” The basic submission drawings have been prepared by HSCC.
3. **Brief about the Project:**
 - a. The site is located in sector V of salt lake city, Kolkata
 - b. Area Statement

➤	Total Plot Area	4 Acres Approx
➤	Laboratory Block	4250 Sqm Approx
➤	Facility Block	2460 Sqm Approx
➤	Staff Quarters	280 Sqm Approx
➤	Other Miscl area	350 Sqm Approx

The site plan with area statement is attached.

4. Offers are invited from consultants for development of submission drawings and obtaining approval from statutory authorities of Kolkata, The brief scope of work shall be as under:
 - Development of the submission drawings as per requirement.
 - Making necessary modification in the drawings as per the requirements of local authorities.
 - Make submission of drawings to local statutory authorities.
 - Follow up with local authorities.

- Make necessary corrections/modifications as per local statutory authorities comments on submission drawings, if any.
 - Obtain approval from local statutory authorities.
5. HSCC shall supply the architectural plans, based on which the Architect shall develop the submission drawings as per building bye laws/norms and obtain its approval from concerned local authorities as required.
6. The drawings shall be developed taking into account the following latest revisions applicable to the region in which the project is located i.e. Kolkata.
- Indian Electricity Rules as specified.
 - Local by-laws and factory Act.
 - Indian Standard Specifications.
 - National Building Code
 - National Electric Code.
 - Manufacturers Instructions and guidelines.
 - CPWD Specifications – Internal & External
7. Following approvals shall be taken from local statutory authorities:
- Approval from lift inspector
 - Approval from Fire Inspector
 - Approval from Electrical inspector etc
 - Any other approval required and applicable to the region in which the project is located i.e. Kolkata.
8. The entire assignment as detailed above shall be completed within **THREE MONTHS** from the date of award of work.
9. The bidders are required to submit complete credentials alongwith list of work done etc in support of their prequalification for the subject work.
10. The bidders are required to return these tender documents duly stamped and signed as a token of acceptance. Conditional offers are liable to be rejected.

11. Payment Terms

STAGE	% of TOTAL FEE
➤ Developing and carrying out necessary amendments in submission Drawings as per requirement of local statutory authorities	15%
➤ Submission of drawings to local statutory authorities	15%
➤ On approval of drawings by local statutory authorities	70%

12. Fees for Statutory Authorities

Fees required to be deposited with statutory authorities shall be paid by the owner i.e IICB Kolkata. However all the follow-up with statutory authorities will be the responsibility of the Architect.

13. Invoices:

For all Stages the Architect shall raise invoices only after completion of the respective stages as listed in the table above.

14. Security deposit

A Security deposit of 10% of running bills subject to a maximum of 5% of total order value will be retained. This shall be payable after completion of the complete assignment i.e Obtaining written approval from local statutory authorities to start the construction work.

15. SUBMISSION OF BID

The bid shall be submitted in accordance with the procedure detailed herein. Specified documents shall be enclosed in envelope of appropriate size each of which shall be sealed.

- (i) Envelope No. 1 : Shall contain the covering letter and the other bid documents duly signed and including the following :
 - (a) Original bid documents Annexure-A duly signed and stamped completed in all respect.
 - (b) Complete credentials alongwith list of work done etc in support of their prequalification for the subject work.
- (ii) Envelope No. 2 : Shall contain only the Price Bid Annexure-B. Bids containing any conditions in Envelope No. 2 are liable to be summarily rejected.

Please note that the price should not be indicated in any of the documents enclosed in envelope 1. Non compliance shall entail rejection of the bid.

The bidder shall seal the bid.

All the above two envelopes shall be sealed in a third envelope and addressed to *the Chief General Manager (PG-III), HSCC(India) Ltd, Plot - 6 (A), Block - E, Sector - I, Noida, Uttar Pradesh - 201 301.*

All the above envelope shall bear the following identification.
“DEVELOPMENT OF SUBMISSION DRAWINGS AND OBTAINING
APPROVAL FROM LOCAL STATUTORY AUTHORITIES OF
KOLKATA”

All the envelopes shall indicate the name and address of the bidder to enable the bid to be returned unopened if required.

All recipients for the purpose of submitting a bid shall treat the contents of the documents as private and confidential.

16. Deadline for submission of bids

Offers in sealed envelope as mentioned above should be submitted to reach HSCC office, E-6 (A) Sector 1, NOIDA (UP) by **3 PM of 20th febraury 2007.**

The Engineer may, at his discretion, extend the deadline for submission of bids through the issuance of an amendment.

17. Late Bids

Any bid received by the Engineer after the prescribed deadline for submission will be returned unopened to the bidder.

18. Bid Opening

Bids shall be opened in the office of HSCC at Plot - 6 (A), Block - E, Sector - I, Noida, Uttar Pradesh - 201 301, half an hour after the prescribed time for bid submission in the presence of the bidders representative who wish to be present.

Envelop No. 1 : Shall be opened first. Bids of parties who do not accept the conditions laid above in the bid documents are liable to be rejected.

The Engineer will examine the bids to determine whether they are complete, whether the bids have been properly signed and stamped and whether the bids are generally in order.

Telegraphic/ Fax offer will be treated as defective, invalid and rejected. Only detailed complete bids received prior to the closing time and date of the bids will be taken as valid.

Envelop No.2 : Contain the sealed price bid. The same shall be opened for those bidders whose bid is found to be generally in order and substantially responsive, at the time of bid opening or at a subsequent date to be intimated in advance to such eligible bidders.

The bid of any bidder who has not complied with any of the instructions contained herein may not be considered.

19. Process to be Confidential

After the public opening of bids, information relating to the examination, clarification, evaluation and comparisons of bids and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.

Any effort by the bidder to influence the Employer/ Engineer in the process of examination, clarification, evaluation and comparison of bids and decision concerning award of contract may result in the rejection of the bidder's bid.

20. Clarification of Bids

To assist in the examination, evaluation and comparison of bids, the Engineer may ask bidders individually for clarification of their bids. The request for clarification and the response shall be in writing or cable or telex, but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction or arithmetical errors discovered by the Engineer during the evaluation of the bids.

21. Determination of Eligibility & Responsiveness

The Engineer will also determine whether the bid is substantially responsive to the requirements of the Bid Documents.

For the purpose of this clause, a substantially responsive bid is one which conforms to all the terms, conditions and specifications of the bid documents without any deviation or reservation.

A bid which in relation to the cost estimate of the Engineer is unrealistically priced and which cannot be substantiated satisfactorily by the bidder may be rejected as non responsive.

ANNEXURE-2:

PRICE BID

PRICE:

Total lump sum fee shall be Rs.----- including service tax and surcharge on service tax.

In Words