

**TENDER FOR SHIFTING OF THE  
LABORATORY / OFFICE ITEMS  
OF FOOD RESEARCH &  
STANDERDSATION  
LABORATORY FROM NAVYUG  
MARKET, (OPPOSITE ALLAHABAD  
BANK), GHAZIABAD TO  
INDIRAPURAM, AHNISHA  
KHAND-II,  
(NEAR CISF)(OPPOSITE: SHIPRA  
SUN CITY)**

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## **Notice inviting tender**

INVITATION OF BIDS FOR SHIFTING THE LABORATORY FROM NAVYUG MARKET, (OPPOSITE ALLAHABAD BANK), GHAZIABAD TO INDIRAPURAM, AHNISHA KHAND-II, (NEAR CISF)(OPPOSITE: SHIPRA SUN CITY)

On behalf of "Food Research & standardization Laboratory, Ghaziabad" HSCC ( INDIA ) Ltd. Invites sealed tenders in two bid system from the reputed agencies in the field of "packers & movers" for the work of SHIFTING OF THE "FRSL LABORATORY FROM NAVYUG MARKET, (OPPOSITE ALLAHABAD BANK), GHAZIABAD TO INDIRAPURAM, AHNISHA KHAND-II, (NEAR CISF)(OPPOSITE: SHIPRA SUN CITY)" –

- 1) Estimated value of work : Rs. 2,50,000/- only
- 2) Time of completion : one week from the date of award
- 3) Cost of bid document is Rs. 200/- either in cash or in the form of DD in favour of HSCC ( India ) Ltd. Payable at Noida

Tender document can be obtained from the NOIDA office of HSCC ( INDIA ) Ltd. during working hours from 17-12-2007 to 24-12-2007.

Last date of tender submission in person only in the HSCC head office, Noida;

On 28 -12- 2007 by 3.00 PM

Date and time of Technical bid opening On 28 -12- 2007 by 3.30 PM

**General Manager ( PG-I )**  
**HSCC ( INDIA ) Ltd.**  
**( A Govt. of India Enterprise )**  
**E-6 A, Sector – 1, Noida, UP- 201301**  
**Ph. 0120-2519979**  
**Website: <http://www.hsccltd.co.in>**

**ANNEXURE -**

No.HSCC/ PG-I/ FRSL/2007/

DATED: 14-12-2007

**TENDER INQUIRY**

To,

**SUB.: TENDER FOR SHIFTING THE LABORATORY FROM NAVYUG MARKET, (OPPOSITE ALLAHABAD BANK), GHAZIABAD TO INDIRAPURAM, AHNISHA KHAND-II, (NEAR CISF)(OPPOSITE: SHIPRA SUN CITY) - REGARDING**

**Dear Sir,**

On behalf of "Food Research & standardization Laboratory, Ghaziabad" HSCC ( INDIA ) Ltd. Invites sealed tenders in two bid system from the reputed agencies in the field of "packers & movers" for the work of SHIFTING THE "FRSL LABORATORY FROM NAVYUG MARKET, (OPPOSITE ALLAHABAD BANK), GHAZIABAD TO INDIRAPURAM, AHNISHA KHAND-II, (NEAR CISF)(OPPOSITE: SHIPRA SUN CITY)" –

Please furnish your rates in two sealed envelopes kept in a single envelope in the following manner

**1. Envelop 1 marked as Technical bid containing the following;**

- a) EMD of Rs. 20,000/- Only in the form of DD/ Bank draft drawn in favour of HSCC ( INDIA ) Ltd. Payable at NOIDA
- b) List of major similar works executed in the last three years along with the Name of clients their address & phone numbers.
- c) Copy of similar work orders executed.
- d) In-house facilities available for packaging, transportation & no. of vehicles, No. of skilled labours available, Supervisory and managerial staff.

Cont. page no. 2

**2. Envelope no. 2 marked as Price bid containing the following;**

a) Providing transportation, proper packaging, loading & unloading for shifting of Almirahs, Furnitures and fixtures, office equipments/ Machines , stationery, General Stores, Laboratory Equipments/ instruments / Chemicals / Glassware's and other misc. stores from first floor Navyug Market, Opposite Allahabad Bank, Ghaziabad to newly constructed building of laboratory (Ground and First Floor) at Indirapuram, Anhisha Khand-II, Near CISF Camp, opposite Shipra Sun city, -Ghaziabad on the terms and conditions stipulated in the Annexure -II

Both the envelop no.1 & 2 to be kept in a third envelop marked as Envelop no. 3 which should be superscripted as “ Tender for the work of Shifting of FRSL laboratory from Navyug market, Ghaziabad to New FRSL building, Indirapuram, Ghaziabad.

Sale of tender document from HSCC office Noida From 17-12-07 to 24-12-07 during office hours.

Last date of tender submission in person only in the HSCC head office, Noida;

On 28-12- 2007 by 3.00 PM

Date and time of Technical bid opening : On 28-12- 2007 by 3.30 PM

Date and time of price bid opening shall be intimated to qualified parties after evaluation of technical bid.

Yours faithfully,

**(R.S Raina )  
GM ( PG-I )**

## Instructions to bidders

**Name of Work: TRANSPORTATION OF LABORATORY/ OFFICE ITEMS SUCH AS ALMIRAHs, FURNITURES AND FIXTURES, OFFICE EQUIPMENTS STATIONERY ITEMS/GENERAL STORES/ LABORATORY EQUIPMENTS / INSTRUMENTS / CHEMICALS/GLASSWARES AND OTHER MISC. STORES BY ROAD FROM NAVYUG MARKET, GHAZIABAD TO INDIRANPURAM, AHNISHA KHAND-II, (NEAR CISF CAMP)(OPPOSITE SHITRA SUN CITY).**

Sealed offers under two envelope system are invited from the prospective bidders for the above said work to be kept in a single envelope in the following manner

- 1) Envelop 1 marked as Technical bid containing the following;
  - a) EMD of Rs. 20,000/- Only in the form of DD/ Bank draft drawn in favour of HSCC ( INDIA ) Ltd. Payable at NOIDA
  - b) List of major similar works executed in the last three years along with the name of clients their address & phone numbers.
  - c) Copy of similar work orders executed.
  - d) In-house facilities available for packaging, transportation & no. of vehicles, no of skilled labours available, Supervisory and managerial staff.
  
- 2) Envelope no. 2 marked as Price bid containing the following;
  - a) Bill of quantities enclosed as annexure II. ( Rate to be filled by the bidders in words & figures )
  
- 3 ) Both the envelop no.1 & 2 to be kept in a third envelop marked as Envelop no. 3 which should be superscripted as “ Tender for the work of Shifting of FRSL laboratory from Navyug market, Ghaziabad to New FRSL building, Indirapuram, Ghaziabad.
  
- 4 ) Last date of tender submission in person only in the HSCC head office, Noida;  
On 28-12- 2007 by 3.00 PM
  
- 5 ) Date and time of Technical bid opening on 28 -12- 2007 by 3.30 PM
  
- Date and time of price bid opening shall be intimated to qualified parties after evaluation of technical bid.
  
- 6) The terms and conditions of the tender shall be as per Annexure - I and the Schedule of rates shall be quoted strictly as per Annexure – II i.e Bill of quantities.
  
- 7 ) Rates not in accordance with the 'Schedule of Rates' or received after due date i.e 28 -12-2007 by 3.00 PM are liable for rejection.

8 ) HSCC/ FRSL reserves the right to accept / reject any or all tenders in full or part without assigning any reason therefore

9) Tenderer shall sign each & every page of tender document along with their rubber stamp.

10) The EMD of unsuccessful bidders shall be refunded within two weeks after award of work to the successful bidder .

11) Rates shall be quoted in figures and words. In case of discrepancy rates in words shall prevail.

12) Competent authority of HSCC ( India ) Ltd. Reserves the right to accept or reject lowest or any other tenders without assigning any reason.

13) Rates are firm and inclusive of cost of manpower, material, machinery, all taxes including service tax, duties, octroi, levies, Insurance etc. No escalation of whatsoever nature shall be payable.

14) These instructions shall form the part of tender document.

## TERMS & CONDITIONS

### 1. Scope of work:

The scope of work shall be to

- 1.1 Physically survey the Laboratory and to assess the packing requirement and identify suitable type of vehicle for transportation.
- 1.2 To prepare a list of materials.
- 1.3 To arrange suitable packing of items as required and as approved by the service engineer of the equipments.
- 1.4 To place suitable vehicle as identified, at the premises of the laboratory.
- 1.5 Arrange loading into the vehicle by providing sufficient number of skilled laborers to avoid any damage to materials.
- 1.6 Issue of goods consignment Note
- 1.7 Collection of certificate from Administration department of FRSL to the effect that the materials under transportation are old and used goods and no octroi/Levy / similar tax should be charged on it.
- 1.8 Safe transportation to destination without changing the vehicle in which the goods were loaded at the started point, except in case beyond contractor's control with prior approval of the Laboratory Incharge/Section Incharge.
- 1.9 Coordinate with the consignee and organize delivery.
- 1.10 Unloading the material at the destination address at ground floor / first floor by providing required number of skilled laborers.
- 1.11 To unpack all items, with the help of skilled labour and to place the same at the desired place and manner to the entire satisfaction of FRSL.
- 1.12 Obtain acknowledgement of the consignee on the reverse of the G.C. Note, with list of lost/damaged item, if any
- 1.13 In the event of theft/loss/damage in transit, proper reporting to be made to the Director, FRSL/Authorized Incharge and to be compensated for the same.
- 1.14 To unpack & pack goods carefully in the event, goods are to be got verified at any check post and obtain certificate.
- 1.15 The material includes chemicals ( Open and sealed ) and inflammable material so that it should not break in the transit. HSCC/ FRSL Laboratory will not be responsible for any leakage / breakage during transit.

**2. VALIDITY OF BIDS :**

The tender shall be valid for a period of three month from the due date of offer and the rates once submitted shall not be changed/varied during the entire period of execution

**3. RATES**

The tenderer shall submit his firm rates strictly as per schedule of rates attached as per annexure-II, offers submitted otherwise are liable for rejection. Rates shall be all written in the schedule both in figures and words. Rates quoted shall be inclusive of all taxes duties levies etc including service tax.

**4. BILLING & PAYMENT**

After delivery of consignment, bill shall be submitted in triplicate along with acknowledgment of the Authorized Officer (Consignee) on the reverse of the goods consignment Note to the General Manager ( PG-I ), HSCC ( India ) Ltd., E-6A, Sector- 1, Noida. Payment shall be made by crossed cheque within 30 days if found in order after effecting recovery, if any, No advance shall be made on this account.

Actual size of truck shall be as per bill of quantities and no. of trips shall be as per the laboratory requirements. The actual no. of trips and volume of truck shall be verified by HSCC/ FRSL officials for the release of payment. Quantities given in the bill of quantities are estimated quantities which may vary as per requirements however payment shall be made as per actual no. of trips.

**5. Insurance**

As it is evident from the list of material that nature of material is very delicate, expensive and expensive. It requires highest level of careful handling so contracting agency shall be solely responsible for the safety , security and proper handling of material. Contractor has to insure all the material and cost of insurance shall be in the scope of work of the contractor. Contractor has to quote the rates including the cost of insurance. Contractor has to produce proof of insurance before start of work.

**6. INCOME TAX**

Tax deduction at source (TDS) for income tax as per law shall be made from the bills while releasing the payment

**7. ARBITRATION**

All disputes or differences whatsoever arise any point of time during execution of the contract, shall be settled by the Director, FRSL, Ghaziabad and contractor as per provisions of the contract. However in the event of dispute can not be settled mutually, such disputes shall be settled as per Arbitration and reconciliation Act, 1996 of the Govt. of India and its subsequent amendment.

**8 Force majeure**

Any delays or failures of the performance of either party caused by Acts of God. Or the public enemy shall not constitute default hereunder or give rise to any claim for damages.

**5. JURISDICTION**

The Contract shall be governed by and construed according to laws in force in India. The contractor hereby submits to the jurisdiction of courts situated at Ghaziabad for the purpose of actions and proceedings arising out of the contract and courts at Ghaziabad only will have the jurisdiction to hear and decide such action and proceedings.

**10. INDEMNITY**

The contractor hereby undertakes to indemnify FRSL against all actions. Suit proceedings, claims, losses, damages, road accidents etc. which may arise under minimum wages act, Fatal accident Act, Motor Vehicle Insurance Act, Workmen Compensation Act, Shops & Establishment Act, Family person & deposit Linked insurance or any other Act or statutes not herein specifically mentioned but having any direct or indirect application for the person(s) engaged under this contract by him.

The contractor shall defend, indemnify and hold FRSL harmless from any liability which may be imposed by central, state or local authorities and also from all claims, suits arising out of or by reason of the work provided by this contract including any liability that may arise out of accident, whether brought by the employee/ labourers of the contractor or by third parties or by central or states Government authority or any sub-division thereof.

HSCC ( INDIA ) Ltd. / FRSL shall not be responsible for any claim, compensation that may arise due to damages/injuries pilferage to the contractor's employee(s) staff/laborers under any circumstances while an employee / laborers is engaged in the FRSL's duty under the contract.

**11. IN-CHARGES/ Co-ordinator**

General Manager ( PG- I ) HSCC ( INDIA ) Ltd., E- 6 A , Sector 1, NOIDA Shall be the in-Charge for this contract

## Bill of quantities for the shifting of FRSL laboratory

S.no	Description	unit	Qty.	Rate in figure	Ra
1	<p>Providing suitable packing, loading /unloading and transportation of laboratory material consisting of inflammable chemicals ( Open &amp; sealed), lab. Equipments &amp; Instruments, inflammable material, glass ware ( Loose &amp; sealed ), office &amp; laboratory furniture, books &amp; journals, Electrical fittings &amp; fixtures etc. from Ist floor of FRSL lab at Navyug market, Ghaziabad to new building of FRSL lab ( G.F &amp; F.F ) at Indirapuram, Ghaziabad and placing of all the items at the desired place and manner to the full satisfaction of FRSL officials.</p> <p><b>Note:</b> Bidders are advised to see the enclosed list of material and to visit the FRSL laboratory to access the volume of work before quoting their rates.</p>				
a)	Ttruck 9 MT	Each Trip	6		
b)	Truck 5 MT	Each Trip	20		
c)	Truck 3 MT	Each trip	10		
d)	Tempo 1 MT	Each trip	6		

FOOD RESEARCH SAND STANDARDISATION LABORATORY, GHAZIABAD

LIST OF INSTRUMENTS/ MATERIALS TO BE SHIFTED WITH APPX COST

Sl. No.	NAME OF THE INSTRUMENT	APPX COST IN LACS
1.	HPLC	34.0
2.	HPTLC	16.0
3.	AAS	32.0
4.	LCMS	70.0
5.	GC	30.0
6.	UV Spectrophotometer	01.0
7.	Lovibond Tintometer	06.0
8.	Photometer SQ 118	03.0
9.	Flame Photometer	0.4
10.	Abbe Refractometer	2.5
11.	Polarimeter	0.5
12.	Microscope with Camera	2.5
13.	Laminar Flow	0.7
14.	TDS Conductivitimeter	0.3
15.	Turbiditimeter	1.0
16.	Binocular microscope(2)	0.5
17.	Water Purification System	6.0
18.	pH meter (2)	0.2
19.	B.R.Machine (2)	0.5
20.	Electronic Balance (10)	15.0
21.	Furnace (3)	0.6
22.	Oven (5)	01.0
23.	Rotary Evaporator	01.0
24.	Constant Temperature Water Bath (4)	0.4
25.	Vacuum Oven with pump	0.9
26.	Centrifuge Machine (2)	01.0
27.	Refrigerated water Bath (3)	01.0
28.	Autoclave	0.7
29.	BOD incubator	0.3
30.	Incubator	0.2
31.	Vacuum filter Pump assembly	0.4
32.	Colony Counter	0.3
33.	Auto Sterilizer	0.4
34.	Biological Cabinet	0.1
35.	Ultrasonic Bath	0.2
36.	Wrist action shaker	0.2
37.	Mechanical Shaker	0.1
38.	Magnetic stirrer	0.1
39.	Deep freezer (3)	1.5
40.	Chemicals	5.0
41.	Glassware	3.0
42.	Computers and Office Automation Machines	10.0
43.	Books and Journals	30.0

44.	Electric fixtures with instruments like UPS. Stabilizers and Acs	8.0
45.	Furniture and fixture	5.0
46.	Miscellaneous Laboratory Stores	2.0
47.	Elisa reader	3.5
48.	Legal record of 30 years with steel almirahs	
49.	Administration and financial record.	
	Total	----- <b>Rs.299.0</b> -----
		<b>Approx. Three Crores</b>

- (a) The hall wise details have already been provided to you. It is requested that one of HSCC representative may also visit the Laboratory for exact assessment, if desired.
- (b) For Chemicals, Inflammable solvents and glassware, due precaution may be taken during shifting.