



HSCC (INDIA) LIMITED
(A subsidiary of NBCC (India) Ltd)
(A GOVERNMENT OF INDIA ENTERPRISE)

Advt No.: HSCC/RECT/2022/1

Dated - 21.05.2022

HSCC (INDIA) LIMITED, a subsidiary of NBCC (India) Ltd is a premier multi-disciplinary MINI RATNA profit making company providing quality consultancy services in healthcare and other social sectors under the aegis of Ministry of Housing and Urban Affairs. The Company has been consistently posting profits since its inception. HSCC is one of the few companies in South East Asia with expertise in all aspects of infrastructure healthcare development. HSCC, certified with ISO 9001:2015, has a PAN India as well as global presence.

For meeting its ongoing and future requirements, the company requires the services of dynamic and result oriented professionals on regular basis. The selected candidate will be posted anywhere in India or abroad. The company offers an informal work atmosphere and a compensation package matching with industry norms with good opportunities for professionals who are self-starters.

Post / Level/ Scale of pay (IDA) / No. of Vacancies	Upper Age (Including Age Relaxation as per Govt. guidelines) as on 30.05.2022	Essential Qualification	Essential Post Qualification Experience as on 30.05.2022
SENIOR MANAGER (FINANCE & ACCOUNTS) (E-4) IDA Pay Scale- ₹ 70000-200000 TOTAL: 01 (OBC-01)	OBC- 43 years	CA/ICWA	Minimum 14 years' experience. The candidate must have relevant experience in finalization of accounts, knowledge of IND AS, direct and indirect taxes relevant for construction company, handling internal, statutory and government audits. Must be conversant with tendering procedure in PSU/Govt. organization having knowledge of contractor payment, treasury management and familiar with computerized system.

<p>MANAGER (CIVIL) (E-3)</p> <p>IDA Pay Scale ₹ 60000-180000</p> <p>TOTAL: 02</p> <p>(OBC-01) (ST-01)</p>	<p>ST- 41 years OBC-39 years</p>	<p>Full time Degree in Civil Engineering or equivalent from Government recognized University/Institute with minimum 60 % aggregate marks</p>	<p>Minimum 10 years' experience. The candidate must have rich experience in all aspects of project management of mega value projects involving Civil work including Multi Project co-ordination, publishing and finalizing pre-qualification requirements as per Govt norms, inviting tenders, scrutiny of bids of vendors, liaison with various government Departments. Candidates must be conversant with CPWD manuals, specifications etc, Arbitration matters, co-ordination with clients, project planning & management, Billing, quality control, CVC guidelines. Preference will be given to candidates with experience of award and execution of mega value EPC contracts and who have worked with CPWD, PSUs and other Government organizations.</p>
<p>DEPUTY MANAGER (CS) (E-2)</p> <p>IDA Pay Scale – ₹50000-160000</p> <p>TOTAL: 01</p> <p>(OBC-01)</p>	<p>OBC-35 years</p>	<p>Qualified Company Secretary from the Institute of Company Secretaries of India</p>	<p>Minimum 07 years' experience. The candidate must have excellent knowledge of Company Law and its application including Secretarial Standards, good grasp of applicable laws of company. The candidate must have very good communication skills especially in drafting with power to grasp and express the content succinctly, up-to-date on new amendments in the areas of work of CS with capability to handle all the work independently expected of Company Secretary.</p>
<p>DEPUTY MANAGER (Finance & Accounts) (E-2)</p> <p>IDA Pay Scale – ₹ 50000-160000</p> <p>TOTAL: 01</p> <p>(SC-01)</p>	<p>SC-37 Years</p>	<p>CA/ICWA</p>	<p>Minimum 07 years' experience. The candidate must have experience in areas of finalization of accounts, MIS, Internal Control System, knowledge of IND AS, co-ordination with auditors, taxation, banking, tendering etc.</p>

DY MANAGER (CIVIL) (E-2) IDA Pay scale – ₹ 50000-160000 TOTAL: 01(ST-01)	ST-37 Years	Full time Degree in Civil Engineering or equivalent from Government recognized University/Institute with minimum 60% aggregate marks.	Minimum 07 years' experience. The candidate must have rich experience in the field of PMC/ EPC. The candidate should have relevant experience in construction related activities i.e. execution/ supervision of construction works involving earthwork, piling, Underground piping, Hospital building works, RCC works like deep foundations, foundation of structure for heavy equipment, structural steel works for hospital buildings, technological structure and large value civil engineering projects etc. Candidate should have handled contract, closing of projects, Knowledge of ISO requirements for Quality Management System and HSE requirements at project sites will be added an advantage. Weightage will be given to the candidates having working experience on Health Care Infrastructure projects
Asst Mgr (Finance & Accounts) (E-1) IDA Pay scale ₹ 40000-140000 Total: 02 (UR-02)	UR-28 Years	CA/ICWA	Minimum 04 years' experience. The candidate must have experience in areas of finalization of accounts, MIS, Internal Control System, annual accounts, co-ordination with auditors, taxation, banking, tendering etc.

GENERAL CONDITIONS

Only Indian Nationals are eligible to apply.

Candidates are requested to verify their eligibility before submitting application.

Candidates are advised to provide specific, correct and complete information. Candidature of the candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidates found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.

Incomplete application will be summarily rejected. Any request to add additional information in application form after the application has been submitted shall not be entertained in any condition.

Person with disabilities can also apply for any of the above post in accordance with Government of India guidelines in force. Disability of applicants who apply against the post reserved for disabled persons should not be less than 40%.

Age relaxation for SC/ST/OBC(NCL)/Ex-Serviceman and physically handicapped persons would be provided as per extant Government orders. Candidates from reserved category such as SC/ST/OBC (NCL) can also apply against unreserved posts. However, age relaxation will not be allowed to such category candidates against unreserved posts.

In case of variation in name / surname / name spelling mentioned in the application with that in the respective certificates pertaining to education / professional qualification / caste / etc., the applicant shall be required to submit a certificate from SDM or equivalent to this effect along with the respective documents at the time of verification of documents, failing which the candidature shall be liable to be cancelled. In case of change of surname of female after her marriage, the candidate is required to furnish marriage certificate and notarized affidavit in this regard.

All Degrees should be from University/Institute recognized by the Board of Technical Education/ AICTE/ appropriate statutory authority.

Wherever CGPA or letter grade is awarded in a qualifying Degree, equivalent percentage of marks should be indicated in the application format as per the norms adopted by the University/Institute.

The date of declaration of result/ issuance of mark sheet shall be deemed to be date of acquiring the qualification and there shall be no relaxation on this account. Post qualification experience on a post/ level shall be counted from the said date onwards.

All pages of the Bio-data must be duly authenticated by the candidate before submission. Candidates are required to submit all relevant certificates/testimonials, duly self-attested in support of age, qualifications, Caste, Disability, Experience, Identity proof and passport size photograph along with the application. Originals should be produced at the time of selection process. Furnishing wrong/incorrect information or suppression of relevant information will lead to rejection of candidature and the application will be out-rightly rejected.

For all posts, candidates must have excellent knowledge of working on computers, including software viz. MS Office, MS Projects, Primavera etc. for technical posts.

The minimum post qualification experience, age etc. maybe relaxed in respect of deserving/meritorious candidates at the discretion of the Management.

Management reserves the right to consider candidates for lower post than applied for, depending upon qualification and experience.

The selection procedure will be notified by HSCC depending upon the response received.

Decision of HSCC will be final in this regard.

HSCC reserves the right to cancel this advertisement and/or the selection process for any of

the above posts without assigning any reason.

Any canvassing, directly or indirectly, by the applicant will disqualify his/her candidature. Candidates from Govt/PSU should have been working minimum at one level/grade below the level applied for a minimum period of two years. Everything being equal, internal candidates will be given preference.

Candidates working in Government/ Semi-Government Organization/ Public Sector Undertaking and Autonomous Bodies should apply through proper channel or furnish “**No Objection Certificate**” at the time of selection process. However, in the event of difficulty in getting NOC from their parent department, they must submit an undertaking that they will not claim any service transfer benefits/ protection of pay in case of the selection. However, they have to produce proper relieving order from their Organization, in the event of their selection, at the time of reporting for joining.

Selected candidates will be required to serve in any part of India or abroad as per the discretion/requirement of the Company.

The mere fact that a candidate has submitted the application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.

The company reserves the right to reject any application without assigning any reason.

HSCC reserves the right to cancel/ restrict /enlarge/ modify/ alter the advertisement/ Recruitment process and / or the Selection Process there under, without issuing any further notice whatsoever. The number of vacancies can be modified as per the discretion of the Management.

The decision of HSCC in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of selection process etc. will be final and binding on candidates.

Date, Time & Venue of the selection process will be intimated to the shortlisted/eligible candidates via e-mail (to the e-mail ID provided in the application form at by the candidate). No other method of communication will be adopted.

Selected candidates are liable to be posted anywhere in India/abroad and may be assigned any work depending upon requirement.

Candidate working in PSU/ Government must apply through proper channel.

Applications sent by e-mail will not be considered.

Applications received after the closing date shall not be entertained.

Any corrigendum/addendum/errata in respect of the above advertisement will be made on HSCC website only. No further press advertisement will be given. All prospective candidates are advised to regularly scan through HSCC website for above purpose.

How to apply: Candidates possessing the required qualifications and experience may send their typed application in the prescribed format (available in the Careers page of website).

Candidates from PSUs/Govt may submit advance copy in time and apply through proper channel. Final selection will be subject to vigilance clearance and satisfactory Annual Confidential Reports.

Appointment will be subject to medical fitness from a reputed hospital at the discretion of the company.

The applications **superscribing the level and post applied for** on the cover should reach the following address latest by 10.06.2022: -

**Deputy General Manager (HRM)
HSCC(I)Ltd
E-6(A), Sector-1,
Noida (U.P)-201301**